

JUDICIAL CANDIDATE INFORMATION FORM

PLEASE READ CAREFULLY BEFORE COMPLETING JUDICIAL CANDIDATE INFORMATION FORM

JUDICIAL APPOINTMENTS ADVISORY COMMITTEE

The Judicial Appointments Advisory Committee welcomes the interest of qualified persons wishing to be considered for appointment to the position of Judge of the Provincial Court of Prince Edward Island.

The Committee's responsibility is to make recommendations for appointment to the Provincial Court by the Lieutenant Governor in Council. The Committee asks anyone who is interested in being considered for an appointment to complete the attached Judicial Candidate Information Form **IN TYPEWRITTEN FORM ONLY**. The completed form should be sent to:

Judicial Appointments Advisory Committee
Office of the Deputy Attorney General
95 Rochford Street, 4th Floor Shaw Building North
P. O. Box 2000
Charlottetown, PE C1A 7N8
Fax: (902) 368-4910

The Committee requests that you **USE ONLY** the space provided on the form for career information and **DO NOT** attach a separate curriculum vitae to form part of the application form.

The Committee requests that **NO** other supporting material, including reference letters, be submitted. Please provide the names of **NO MORE** than three references. Your references should include one or more persons who have had direct and recent experience with your participation in community activities and one or more who have had direct and recent experience with your professional work. Please be advised that some or all of your references will possibly be contacted by members of the Committee.

THE RELEASE OF INFORMATION form directed to the Law Society of Prince Edward Island and/or other Law Societies, together with the SECURITY RELEASE form attached to the Judicial Candidate Information form **MUST** be executed by each candidate.

All information collected will be kept in confidence by the Committee. The Committee may wish to obtain information from other sources. In making these inquiries, every effort will be made to maintain confidentiality.

If you wish to identify yourself as a member of a traditionally under-represented group, please do so.

RELEASE OF INFORMATION

I, _____, having applied to the Judicial Appointments Advisory Committee for consideration for an appointment as a Provincial Court Judge, authorize the Law Society of Prince Edward Island and any other Law Society of which I am a member, to furnish to the Committee all details of formal and informal complaints or charges, insurance or compensation claims, copies of those complaints, charges or claims and the result of such complaints, charges or claims and the present status of same.

I release the Law Society and its staff from any and all liability of every nature and kind arising from the release of information and documents to the Committee pursuant to this Release.

Dated at _____, this _____ day of _____, 200_.

Signature

**SECURITY RELEASE
PRINCE EDWARD ISLAND PROVINCIAL COURT
JUDICIAL APPOINTMENT APPLICATIONS**

TO THE APPLICANT:

Please read the information concerning security procedures with respect to your application for appointment as a Judge of the Prince Edward Island Provincial Court. After reading it, please sign the Consent Statement.

It is our policy to conduct security checks on all individuals seeking appointment as a Judge of the Provincial Court. Information collected is maintained in the **strictest confidence**.

The security check consists of a name search through the Canadian Police Information Centre (C.P.I.C.) to obtain information on criminal convictions.

DISCLOSURE FORM

If you have been found guilty of a criminal offence for which you have not received a pardon under the *Criminal Records Act*, please write the details in the space below, place the form in a sealed envelope marked "**Private and Confidential**" and return it to:

Deputy Attorney General
Office of the Attorney General
4th Floor Shaw Building North
P.O. Box 2000
Charlottetown, PE C1A 7N8

Please note that you do not have to disclose any details of an offence for which a pardon has been granted and not revoked.

Details:

I have read the above and understand the request for disclosure. The details are accurate to the best of my knowledge.

Applicant's Signature

Date

CONSENT STATEMENT

A. I hereby authorize a security check, through the Canadian Police Information Centre (C.P.I.C.).

Signature of Candidate

Date

DECLINE TO CONSENT

B. I decline to authorize a security check.

Signature of Candidate

Date

C. Please provide the following information.

Full name:

Last Name

Given Names

Previous Surnames/
Maiden Names
(if Applicable):

Date of Birth:

____ - ____ - ____
Y M D

Current Address:

Street Name and Number

City

Province

Postal Code

JUDICIAL CANDIDATE INFORMATION FORM

This Application Must be Typed

1. PERSONAL INFORMATION:

Name: _____

Residential address: _____

_____ Phone No. _____

Business address: _____

_____ Phone No. _____

Sex: _____ Date of Birth: _____

Date and Province of call to bar: _____

Languages spoken or written other than English: (indicate level of proficiency - read, write, speak)

Current Speciality of Law: _____

Are you willing to relocate: _____

I, _____, hereby authorize the Prince Edward Island Judicial Appointments Advisory Committee to make discreet inquiries with respect to my suitability and qualifications for judicial appointment from any source at the appropriate stage of the Committee's deliberations.

Signature

Date

2. **Professional and Employment Experience:**

In chronological order give a brief account of each position you have held beginning with your pre-law work experience. For each position indicate the years you held it and describe briefly the general nature of the work you did and the experience you gained.

(a) Pre-law and Non Legal Experience:

(b) Legal Career Experience:

3. **Community and Civic Activities:**

Give an account of any community or civic activities in which you have been involved outside of those associated with the legal profession. THE COMMITTEE IS PARTICULARLY INTERESTED IN ACTIVITIES WHICH IN YOUR VIEW SHED LIGHT ON YOUR SUITABILITY FOR A JUDICIAL APPOINTMENT.

4. **Participation in Professional Associations:**

Provide information on your membership in any professional associations, including those associated with the legal profession. Advise of those in which you have been more than a fee paying member (e.g. serving on committees, holding an executive position).

5. **Publications:**

Provide a list of publications in which you have had articles published.

The publications you list here need not be confined to writings on legal topics.

6. **Personal Suitability:**

- (a) Please advise of any matters such as past or present health problems, civil claims or serious financial difficulties, and provide details if you have ever been charged with a criminal offence of which you have not been acquitted.

- (b) Please advise of any claims or complaints presently on file with the Law Society of Prince Edward Island or any other Law Society.

7. **Reasons for interest in a judicial position:**

- (i) Please explain why you are interested in serving as a Provincial Court Judge.

7. (ii) What aspects of your education, experience and character would most assist you in discharging the responsibilities of a judge?

8. **Education:**

(a) Secondary school - name and location of schools attended:

(b) University other than law school:

(i) name/location from/to degree/diploma

major subject(s) _____
extracurricular activities _____
scholarships/awards _____

(ii) name/location from/to degree/diploma

major subject(s) _____
extracurricular activities _____
scholarships/awards _____

(c) Law School:

name/location from/to degree/diploma

areas of special interest _____
extracurricular activities _____
scholarships/awards _____

(d) Post Graduate Studies in Law:

name/location of institution

from/to

degree

focus of study

(e) Continuing Education After Call to Bar

courses taken

REFERENCES - INCLUDE ADDRESS AND TELEPHONE NUMBERS

The Committee DOES NOT require any reference letters. Please provide the names of ONLY THREE references. Your references should include one or more persons who have had direct and recent experience with your participation in community activities and one or more who have had direct and recent experience with your professional work. Please be advised that some of your references will possibly be contacted by members of the Committee.

All information will be kept in confidence by the Committee. The Committee may wish to obtain information from other sources. In making these inquiries, every effort will be made to maintain confidentiality.

Please specify whether your references are "law-related" or "other" and provide both their residential and business telephone numbers.

1. Name: _____
Address: _____

Business No. _____ Residential No. _____

2. Name: _____
Address: _____

Business No. _____ Residential No. _____

3. Name: _____
Address: _____

Business No. _____ Residential No. _____