



## Canada-PEI Agriculture Innovation Program

### Application Form

Personal information on this form is collected under Section 31c of the *Freedom of Information and Protection of Privacy Act* R.S.P.E.I. 1988 c. F-15.01 as it relates directly to and is necessary for the **Agriculture Innovation Program** being delivered as part of the Canada-Prince Edward Island Growing Forward Framework and Bilateral Agreements. It will be used for determining eligibility for program assistance and will be shared with the Canada Revenue Agency regarding the taxable benefit and Agriculture and Agri-Food Canada regarding claims, audits, and evaluations of this program.

<b>Project Title:</b>		
Full Name (including middle name)	Civic Address / Mailing Address	Postal Code
Business Name (if applicable)	Email Address	
Telephone Number(s)	Fax Number	
<b>What type of business is your operation?</b>		
Check one: Individual proprietorship <input type="checkbox"/> Partnership <input type="checkbox"/> Incorporated <input type="checkbox"/> Agri-Business <input type="checkbox"/> Industry organization <input type="checkbox"/>		
If you checked <b>Individual Proprietorship</b> or <b>Partnership</b> , please provide your Social Insurance Number.		
Social Insurance Number: _____		
If you checked <b>Incorporated</b> , please provide your Revenue Canada Business Number. This number can be found on your tax forms and is required under the authority of the <i>Income Tax Act</i> .		
Revenue Canada Business Number: _____		
<b>Indicate which Sub-Program you are applying for (✓):</b>		
<input type="checkbox"/> Value Added Opportunities <input type="checkbox"/> Diversification <input type="checkbox"/> Innovative Technology Evaluation		

I, certify that the information given on this application is to the best of my knowledge complete, true and accurate.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Please submit completed application form or direct inquiries to:**

Lynda MacSwain, Manager  
Agriculture Innovation Program  
PEI Department of Agriculture  
PO Box 1600, Charlottetown  
PE C1A 7N3

Telephone: (902) 368-4815

Fax: (902) 368-5729

Email: [lemacswain@gov.pe.ca](mailto:lemacswain@gov.pe.ca)

File Number (Office Use Only)	Date Application Received (Office Use Only)
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#### Project Proposal

Prepare a 1-2 page proposal using all of the following headings to describe the project:

- 1. Title** Provide a descriptive title for your project
- 2. Overview** Provide a brief overview of the project
- 3. Objective** Identify the project objective(s) - and the expected results of the project. State how the project relates to the components of the Agriculture Innovation Program.
- 4. Background** Provide a summary of conditions leading to the project, and why you wish to proceed.
- 5. Description** Outline what work will be carried out, by whom, what equipment is involved, plot design, etc.
- 6. Evaluation** Explain how the project will be evaluated, and who will carry out the evaluation. State the expected benefits to the agricultural industry of Prince Edward Island. Describe how the results will be communicated, and to whom.
- 7. Timeline** Identify a start date, end date, and other project milestones.
- 8. Budget** Identify total project costs, and funding requested from the Agriculture Innovation Program.

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## Canada-PEI Agriculture Innovation Program

### General Information and Application Guidelines

#### Purpose

The Agriculture Innovation Program was established to provide assistance for innovative projects that will yield positive economic benefits within the Prince Edward Island agricultural industry.

This initiative will provide funds to farmers, groups of farmers, and agri-business supporting investments in primary agriculture which contribute to on-farm profitability and competitiveness.

#### Program Components and Assistance Available

##### A. Value Added Opportunities

The purpose of this sub-program is to promote and accelerate the pre-commercialized development of new products in the agri-food sector.

50% of eligible expenses to a maximum of \$30,000 is available

##### B. On Farm Diversification

Financial support is available to assist with innovative projects which lead to on-farm diversification including new crops, livestock, or alternative uses for agricultural products.

50% of eligible expenses to a maximum of \$20,000 is available

##### C. Innovation Technology Evaluation

Limited financial support is available to evaluate and demonstrate new technologies.

Based on 35% of eligible project expenses, applicants will be eligible for a maximum of \$30,000. An additional \$1,000 may be approved to assist the applicant with evaluation or demonstration costs.

#### Eligible Applicants

Will include primary producers, agriculture industry organizations, and agri-business.

#### Eligible Expenses

Equipment required for the production of a value-added product, transportation costs, monitoring equipment, and materials and supplies.

#### Non-eligible expenses

Salaries and consulting fees, market studies, feasibility studies, business plans, institution overhead and administration costs, and travel.

Preference will be given to projects which add value to raw agricultural products. Eligible technical innovations will be either new, not generally available, or not widely adopted. Only one project supporting a proposed technical innovation in each sector will be funded.