



Growing Forward

Canada-PEI Agriculture Research Fund

Application Form

Project Title:

Personal information on this form is collected under Section 31c of the *Freedom of Information and Protection of Privacy Act* R.S.P.E.I. 1988 c. F-15.01 as it relates directly to and is necessary for the **Agriculture Research Fund** being delivered as part of the Canada-Prince Edward Island Growing Forward Framework and Bilateral Agreements. It will be used for determining eligibility for program assistance and will be shared with the Canada Revenue Agency regarding the taxable benefit and Agriculture and Agri-Food Canada regarding claims, audits, and evaluations of this program.

Full Name (including middle name)	Civic Address / Mailing Address	Postal Code
Business Name (if applicable)	E-mail address	
Telephone Number(s)	Fax Number	
What type of business is your operation? Check one: Industry Organization <input type="checkbox"/> Incorporated <input type="checkbox"/> Individual Proprietorship <input type="checkbox"/> Partnership <input type="checkbox"/> Public or Academic Institution <input type="checkbox"/> Agri-Business <input type="checkbox"/>		
If you checked Individual Proprietorship or Partnership, please provide your Social Insurance Number Social Insurance Number: _____		
If you checked Incorporated, Industry Organization, Public or Academic Institution or Agri-Business Please provide your Revenue Canada Business Number. This number can be found on your tax forms and is required under the authority of the income tax act. Revenue Canada Business Number: _____		

I, certify that the information given on this application is to the best of my knowledge complete, true and accurate.

Date: _____ Applicant Signature: _____

Please return completed application or direct inquiries to:

Fred VanderKloet
Agriculture Research Fund
PEI Department of Agriculture
P.O. Box 1600, Charlottetown, PE
C1A 7N3

Phone: (902)368-5609
Fax: (902) 368-5729
E-mail: fsvanderkloet@gov.pe.ca

09AG15-23619

File Number (Office Use Only)	Date Application Received (Office Use Only):
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Application Form

Project Proposal - Prepare a 1-2 page proposal using all of the following headings to describe the project:

- 1. Title** Provide a descriptive title for your project
- 2. Overview** Provide a very brief overview of the project
- 3. Objective** Identify the project objective(s) - and the expected results of the project. State how the project relates to the purpose of the Agriculture Research Fund.
- 4. Background** Provide a summary of conditions leading to the project, past research in this area and why you wish to proceed.
- 5. Description** Outline what work will be carried out, by whom, what equipment is involved, plot design, etc. Describe how results will be measured.
- 6. Impacts** State the expected commercial and/or economic benefits to the agricultural industry of Prince Edward Island. Describe potential environmental impacts. Describe how the results will be communicated, and to whom.
- 7. Milestones** Identify start date, end date, of project. List in chronological order the activities, time allotted per activity, and expected completion date of each. Include the submission date for the project's final report.
- 8. Budget** Using the provided budget template identify total project costs and funding requested from the Agriculture Research Fund.



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General Information and Application Guidelines

Purpose:

The Agriculture Research Fund was established to support the undertaking of short term applied research that will yield economic benefits to the agriculture industry on Prince Edward Island. The objective of research supported under this program will be to provide data to develop new production methods or fill information gaps. Projects should obtain statistically sound results that have practical applications which are quickly transferable to primary producers.

Eligible Projects:

The Agriculture Research Fund will provide assistance to carry out applied crop and livestock research. Preference will be given to projects in the following areas:

- Variety and/or crop research trials that can include yield evaluations, climatic suitability analysis, pest resistance, and improvements in pollination
- Research that will lead to on-farm diversification
- Research that will support commercialization of new agri-based products
- Pest management research to quantify the extent of specific pest problems and/or to evaluate control measures and/or to reduce pesticide risk
- Crop by-product feeding trials for livestock

Eligible Applicants and Levels of Assistance:

The Agriculture Research Fund will contribute to eligible project costs as identified below.

- Agriculture Industry Associations:
 - Funding ranging from 75 to 100%
 - Preference will be given to projects that demonstrate industry wide benefits and to first time Applicants
 - Maximum program contribution per project is \$60,000 for one year projects and \$80,000 for multi-year projects
- Agricultural Producers
 - Funding up to 50%
 - Maximum program contribution per project is \$30,000 for one year projects and \$40,000 for multi-year projects.
- Public & Academic Institutions and Agribusiness
 - Funding up to 25%
 - Maximum program contribution per project is \$30,000 for one year projects and \$40,000 for multi-year projects.

Eligible Expenses

Eligible expenses may include salaries, consulting fees, equipment rental, monitoring equipment, travel, materials and supplies, and analytical laboratory fees. The eligibility of all expenses is at the discretion of the Agriculture Research Fund review committee.

Non Eligible Expenses

Non Eligible Expenses include capital equipment purchases and expenses made prior to project submission.

Terms and Conditions

Applicants must meet the eligibility criteria and submit a completed application form to the P.E.I. Department of Agriculture. Program guidelines and application forms may be revised at any time throughout the life of the program.

Administration

This program is administered by the Agriculture Resource Division of the PEI Department of Agriculture. Requests for information should be directed to:

PEI Department of Agriculture

Attention: Fred VanderKloet

P.O. Box 1600 Charlottetown, PE C1A 7N3

Phone: 902-368-5609

Fax: 902-368-5729

Email: fsvanderkloet@gov.pe.ca

Termination

This program is effective April 1, 2010 and will terminate on March 31, 2013. This program may be altered or discontinued at the discretion of the Minister of Agriculture for Prince Edward Island.



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Project Budget Worksheet

Project Title		
Project Schedule	Start Date:	End Date:
Applicant Name		

Expenditures		Revenue					
Budget Item Detail	Projected Expense	Applicant		Proposed Agriculture Research Fund Contribution	Other Source Contributions		
		Cash	In-kind		Source	Cash	In-kind
ARF Contribution toward in-kind expenses (See Note 1)							
TOTAL							

Instructions for completing this budget
 Please list each item separately. For each item ARF will contribute up to the eligible funding level (Agricultural Industry Associations 75%, Producers 50%, Public and Academic Institutions and Agribusiness 25%)

Note 1: The ARF will provide funding for in-kind expenses to a maximum of the following levels of eligible cash costs:

- Agricultural Industry Associations 15%;
- Producers 10%;
- Public and Academic Institutions and Agribusiness 4%

