

Pre-Study Report Instructions

If you are eligible for a Prince Edward Island Student Loan, or wish to appeal your assessment complete and submit the enclosed Pre-Study Report form. Please ensure that all required supporting documentation is included with your form. You may submit your completed Pre-Study Report form on the first day your classes begin but not before.

Deadlines for Pre-Study Report forms:

University or college students in a traditional two-semester system starting in September

⇒ March 11, 2011

All other students

⇒ Six weeks prior to your period of study end date

Thank you

Student Financial Services

Please read the reverse side carefully for instructions on how to cash your Canada Student Loan.



If you have any questions, you may call (902) 368-4640 (collect calls accepted) or email to studentloan@edu.pe.ca. You can also get status information on your file on the internet at: <http://www.studentloan.pe.ca>

How to Cash Your Canada Student Loan Funds

Step 1: Where do I pick up my Canada Student Loan Document?

If you are attending a school within the Atlantic region, your Canada Student Loan Certificate of Eligibility (Loan Document) will be forwarded to the student accounts office at your school.

If you are attending a school outside the Atlantic region, your Canada Student Loan Certificate of Eligibility (Loan Document) will be mailed to the permanent address listed on your application. You must have the student accounts office of the school you are attending sign the Canada Student Loan Certificate of Eligibility (Loan Document).

Step 2: What else do I need?

You must have two pieces of identification and a pre-printed personalized void cheque. Your identification must include:

Picture ID (driver's license, health insurance card, passport or citizenship card) and;

Your Social Insurance Card or any official Government of Canada document with your Social Insurance Number (this could be your Notice of Assessment from your Income Tax and Benefits Return).

If the name on the void cheque is different than your name, you must attach a letter signed by you explaining why.

Step 3: Where do I take my Canada Student Loan Document?

If you are studying within Canada, you must personally deliver your Loan Document, and your voided cheque (see step 2) to a designated Canada Post outlet. You must have your identification and Social Insurance Number with you at that time. The National Student Loan Service Centre will send your school the amount that is owed to them. Any remaining funds will be transferred into your bank account within 5 to 10 business days. If you have not provided a void cheque or your banking information is inaccurate, a cheque will be mailed to you within two weeks. If a designated Canada Post outlet is not accessible to you, please call the National Student Loans Service Centre (NSLSC) for further instructions.

If you are studying outside Canada, please mail your Certificate/Student Loan Agreement, void cheque, and a photocopy of your picture ID and Social Insurance Number information to the National Student Loan Service Centre, Box 4030, Mississauga, ON L5A 4M4.

**National Student Loan Service Centre
1-888-815-4514 (within North America)**

1-800-2-225-2501 (outside North America plus appropriate country code)

www.studentloan.pe.ca