



Tourism and Culture
Culture, Heritage and Libraries

Prince Edward Island Heritage Plaque Program Agreement and Guidelines



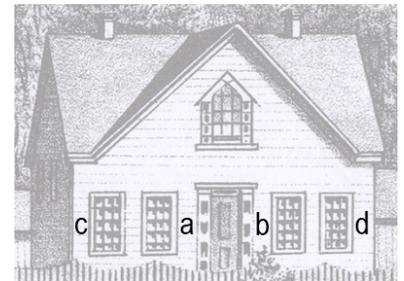
General

The Prince Edward Island Heritage Plaque Program is intended to provide public recognition for structures which are designated under the terms of the *Heritage Places Protection Act*. The plaques are provided without charge to the owners of designated buildings. It is a voluntary program and plaques will be supplied only if the owner of the property requests a plaque and agrees to comply with the following terms and conditions.

This program covers all of Prince Edward Island with the exception of the cities of Charlottetown and Summerside which have their own heritage programs.

Terms and Conditions

1. The plaque is associated with, and must be used on, the designated heritage building. If the ownership of the building changes, the plaque must remain with the building and is not transferrable to another location. Should the new owner not wish to display the plaque, it must be returned to the Department of Tourism and Culture.
2. The plaque must be displayed on the exterior front of the building where it can be seen by the public. The plaque should normally be displayed at eye level, at least 1.5 metres from ground level. The plaque must not be obscured by shrubbery or other obstacles. Plaques should not be displayed where they are in close proximity to address numbers or any signage on the structure.
3. The preferred location of the plaque is as follows, in order of priority:
 - a. to the left of the main door or entry of the building,
 - b. to the right of the main door or entry of the building,
 - c. the left side of the building,
 - d. the right side of the building, or
 if none of these locations is suitable, then the owner should contact the department to consult on another suitable location.
4. The plaque must be permanently fastened to the structure using the procedure supplied with the plaque. If this is not possible, the department should be contacted regarding alternate procedures.
5. The plaque should not be used if the structure already displays one or more heritage markers, including, but not limited to Heritage Foundation bronze medallions and Historic Sites and Monuments Board plaques. As the purpose of the program is to identify heritage structures – only one identifier should be used.
6. Following installation of the plaque a photograph clearly showing the plaque location must be forwarded to the department at the address noted below. Digital images may be sent to: heritageplaces@gov.pe.ca



Agreement

1. In consideration of being supplied with a heritage plaque for my Designated Heritage Place I agree to comply with the terms and conditions of the program as noted above.
2. I am the owner of the property; or if not the owner, I have the full authority to enter into this agreement.

Signature

Date

Address of the Property

Send the white copy of the completed agreement to the following address and keep the yellow copy for your records:

Prince Edward Island Heritage Plaque Program
Culture, Heritage and Libraries Division
Tourism and Culture
2nd Floor, Sullivan Building, PO Box 2000
Charlottetown, PE C1A 7N8

Tel: (902) 368-5940
Fax: (902) 368-4663