



Tourism and  
Culture

# Prince Edward Island Art Bank Program Acquisition Guidelines

## Mission

The Prince Edward Island Art Bank encourages the development of artistic excellence and stimulates awareness of and interest in visual arts. This is accomplished through the acquisition, loan, maintenance and display of works of art by professional Island artists. The PEI Art Bank acquires works of art by Prince Edward Island visual artists for display in provincial buildings through purchase, donation, gift or bequest. Through the art works and related material, the program celebrates excellence and it preserves, for present and future generations, a history of art making in Prince Edward Island.

## Program Objectives

The primary objectives of the program are to:

- promote excellence through the acquisition of works of art;
- develop a collection of works of art which represents the artistic diversity of Prince Edward Island visual artists;
- provide support and encouragement for Prince Edward Island visual artists living and working in this province;
- make the collection accessible to the public and to public employees through its display in provincial government buildings in the province;
- make the collection accessible for educational purposes.

## Eligibility

- Applicants must be professional visual artists or craftspersons who have been a resident of Prince Edward Island for the past 12 consecutive months. For purposes of this program “professional” means an artist who:
  - ▶ has specialized training in their artistic field (not necessarily obtained through an academic institution);
  - ▶ is recognized as a professional artist by the artist’s peers;
  - ▶ is committed to devoting more time to their artistic field if it becomes financially feasible; and
  - ▶ has a history of public presentation.
- The work submitted for consideration must have been completed during the last two years (January 1, 2011 to December 31, 2013).
- The form, size, condition and media of the work must be suitable and ready for immediate display in provincial government buildings.
- Artists may submit a maximum of three works for consideration. If the work consists of a series of pieces, the total number of pieces submitted must not exceed 10.

## Requirements for Application

Submissions must be **received by 16 December 2014** and must include:

1. A completed application form (one application per piece or series).
2. A brief resumé noting education, experience, professional and artistic achievements including shows and exhibits.
3. Colour digital images of each work available for purchase. Images must be individually identified and numbered chronologically. Image numbers must correspond with the image list on the application form. Digital images must be in a .jpeg format at sufficient resolution to be reproduced for a jury. Images should depict the completed work. Incomplete works will not be considered.
4. The asking price of each work offered for purchase. A work consisting of a series of pieces must be priced as a single unit.

## Selection Criteria

The primary criterion in the acquisition of works of art is **excellence**. The work recommended for purchase by the jury should reflect the creativity, expertise and experience of PEI visual artists as well as be compliant with the objectives of the Art Bank program. As the Art Bank is a **working collection** with the majority of works on display at all times, the following factors will be considered in the selection of new acquisitions:

- **Condition** Acquisitions should be of the highest quality, and display-ready, using archival materials, as appropriate.
- **Size** Acquisitions should be of a size that can be accommodated in reception areas, offices and boardrooms of public buildings.
- **Weight** Works of art should be easily transportable.
- **Art forms and media** Acquisitions should be suitable for display in provincial government buildings. The Art Bank is unable to consider installations, performance pieces, works containing audio or video components or works which have unusual display requirements.

## Selection Committee

The Selection Committee will use a juried process and will be administered by the Prince Edward Island Council of the Arts. No individual having a financial interest in the acquisition may sit on the committee. To ensure a variety of input, no jury member is permitted to sit on two juries in succession.

If the jury requires, viewing of actual pieces may be requested.

## Notification Process

Artists will be advised of the results by letter following the meeting of the jury. Visual material will be returned following notification. Public announcement of selected works will be issued by the Department of Tourism and Culture. Names of jurors will be kept confidential until such time as the selected works are announced.

## Maintenance

The Art Bank retains the right to have minor repairs, cleaning, etc., done by conservation specialists. In cases where the integrity of the work may be undermined, the artist will be asked to either repair the work, approve the work to be done by conservation specialist or assume ownership of the piece outright.

Unless assigned or licensed in writing, copyright for all works of art remains with the artist and/or his/her estate. However, the artist (as copyright owner of the work) agrees to give (without remuneration) limited copyright licence, for the work, to the Government of Prince Edward Island to allow work to be:

- ▶ reproduced for promotional or educational reasons;
- ▶ exhibited in public.

Any commercial use of the artwork will require permission from the copyright holder.



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# Prince Edward Island Art Bank Program Submission Form

This submission form corresponds with image(s) No. \_\_\_\_\_

Please provide a separate form for each piece of art. Submissions must be received no later than 4 p.m., **16 December 2013**.

Information on Work of Art	
Title of Work:	
Date Produced:	Size:
Medium:	Price:
Information on subject matter, process used or other pertinent information about the piece which the artist may wish to provide (attach additional sheet, if required):	
_____	
_____	

Artist Information	
Name:	
Address:	
Email Address:	Telephone No.:

**Applicants are required to attach a brief resumé noting education, experience, professional and artistic achievements including shows and exhibitions.**

Certification by Applicant	
<i>I certify that the information contained in this application is accurate and true. I have read the eligibility criteria for the Prince Edward Island Art Bank Program and affirm that my submission meets the eligibility criteria.</i>	
Signature:	Date:

**Submissions must be sent to the Prince Edward Island Acquisition Committee:**

Prince Edward Island Council of the Arts	Tel: (902) 620-3417
115 Richmond Street	Toll-free: 1-888-PEI-ARTISTS (734-2784)
Charlottetown, PE CIA 1H7	

Should you have any questions or require assistance in completing the application, please contact Darrin White at 1(902) 620- 3417 or send an email to [dwhite@peica.ca](mailto:dwhite@peica.ca)