

Public Service Commission
Retirement Planning Sessions 2017 – 2018

Registration Form Please Print

NAME: _____ Department: _____

Email: _____ Phone Number: _____

Manager's Name: _____ Manager's Signature: _____

Check Box if Attending	Date and Time	Location
Transitions and Retirement Pension & Benefits Session		
	May 9, 2018 8:30 am to 4:00 pm	Sage Room, 40 C Burns Avenue, Charlottetown
	May 23, 2018 8:30 am to 4:00 pm	Holman Building 2 nd Floor, Room 208 A+B 250 Water Street, Summerside
	June 5, 2018 8:30 am to 4:00 p.m	Sage Room, 40 C Burns Avenue, Charlottetown
Your Retirement Finances Workshop		
	June 12, 2018 1:00pm to 4:30pm	Sage Room, 40 C Burns Avenue, Charlottetown
	June 14, 2018 1:00 pm to 4:30	Sage Room, 40 C Burns Avenue, Charlottetown

- To register - fax your registration form to Emily Allen, PSC: 902-368-4383 or send registration form by scan/email to emallen@gov.pe.ca
- Your registration in the course will be confirmed by Groupwise appointment
- If you need to change the date of your course or you are unable to attend, contact Emily Allen at 902-368-6175, emallen@gov.pe.ca 5 days before the scheduled session date
- Storm Policy: Sessions will be cancelled when there is a delayed opening or closure of the provincial civil service in the Charlottetown or Summerside areas.
- When a session is cancelled, you will be contacted for a new session time.

If you have any questions contact:
Emily Allen: 902-368-6175, emallen@gov.pe.ca
Alaina Roach O'Keefe: 902-368-4186, alroachokeefe@gov.pe.ca

Personal information on this form is collected under Section 31 (c) of the **Freedom of Information and Protection of Privacy Act** R.S.P.E.I. 1988, c.F-15.01 as it relates directly to and is necessary for accessing learning and development opportunities and will be used for that purpose. If you have any questions about this collection of personal information you may contact the FOIPP coordinator with the Public Service Commission: Delma Good, Email: dcgood@gov.pe.ca Tel: (902) 368-4207.