

Section D – Vacancy						
List the unit number or the square footage and indicate when it was vacant for the most recent year of operation.						
Unit No. or Sq. Footage	Vacant From (month/ day/ year)			Vacant To (month/ day/ year)		
		/		/		
		/		/		
		/		/		
		/		/		

Section E – Operating Expenses			
Expense	Most Recent Full Year	Two Previous Years	
	Year:	Year:	Year:
Heating	\$	\$	\$
Electricity	\$	\$	\$
Water and Sewer	\$	\$	\$
Insurance	\$	\$	\$
Advertising	\$	\$	\$
Professional Fees	\$	\$	\$
Snow/Garbage Removal	\$	\$	\$
Telephone	\$	\$	\$
Repairs and Maintenance	\$	\$	\$
Supplies	\$	\$	\$
Cleaning	\$	\$	\$
Management	\$	\$	\$
Property Tax	\$	\$	\$
Major Capital Expenditure (Specify) –	\$	\$	\$
Other (Specify) –	\$	\$	\$
Other (Specify) –	\$	\$	\$
Other (Specify) –	\$	\$	\$

Section F – Comments
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Section G – Certification
I hereby certify the information contained in this questionnaire is fully and truly stated to the best of my knowledge and belief.
<div style="display: flex; justify-content: space-between; margin-top: 20px;"> <div style="width: 30%; border-bottom: 1px solid black;"></div> <div style="width: 30%; border-bottom: 1px solid black;"></div> <div style="width: 30%; border-bottom: 1px solid black;"></div> </div> <div style="display: flex; justify-content: space-between; margin-top: 5px;"> Signature of Property Owner Title Date </div>