

<i>Act/Regulations Reg. 19(8)</i>	<b>Section</b>	<b>Social Programs</b>	<b>7</b>
	<b>Program</b>	<b>Social Assistance</b>	<b>13</b>
	<b>Instructions</b>	<b>SCHOOL ALLOWANCE</b>	<b>6-12</b>
<b>Effective: July 1, 1989</b>	<b>Authorized by:</b>		<b>Page:</b>
<b>Revised: November 1, 2007</b>	<b>Director of Social Assistance</b>		<b>1 of 1</b>

### **PURPOSE**

1. To assist applicants with the extra costs of children attending school.

### **PRINCIPLE**

2. Applicants are expected to use this allowance for actual school requirements such as supplies, fees and gym clothing.
3. Post secondary students are not eligible as they generally have part-time and/or summer employment income, student loans or bursaries from which to purchase school supplies.

### **POLICY**

4. A semi-annual allowance to cover incidental expenses related to attending school shall be provided for dependants of applicants attending grades 1-12.
5. Since grade levels on each child cannot be determined for automatic distribution of cheques, ages as of August 1st and December 1st will be used. Children 10 years of age and under shall receive \$75, and children 11 years of age and over shall receive \$100.

### **PROCEDURE**

6. Cheques will be issued automatically in August and in December to families of children who on August 1st or December 1st are between the ages of 6 and 15 years inclusive.
7. Workers are asked to contact clients of children under 6 years of age and 16 years of age or over to determine their plans to attend school and if so they are included in the cheque run.
8. Applicants in the month of August or September who are eligible for assistance for more than one month are eligible for the full school allowance. Similarly, applicants in the month of December or January who are eligible for assistance for more than one month are eligible for the full school allowance.
9. In all other circumstances, requests for school supplies should be dealt with as a special need request which is itemized and documented as any other special need.