



# INTERMINISTERIAL WOMEN'S SECRETARIAT GRANT APPLICATION FORM

## ORGANIZATIONAL INFORMATION

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| <b>1) Name of organization (All applicants need to have either a registered charity number or provincial incorporation number):</b> |
| <b>2) Year organization founded:</b>  |
| <b>3) List of Board Members and their contact information:</b>  |

## CONTACT INFORMATION

|   |
|---|
| <b>1) Name and title of person to be contacted for further information about the application:</b> |
| <b>2) Address:</b>  |
| <b>3) Telephone Number:</b> <b>Fax Number:</b>  |
| <b>4) Email:</b>  |

## **PROJECT INFORMATION**

|   |  |                                |
|---|--|--------------------------------|
| <b>5) Project Title:</b>                    |  |                                |
| <b>6) Project Duration:<br/>Start Date:</b> | <b>End Date:</b>   | <b>Total Number of Months:</b> |
| <b>7) Total Project Cost:</b>               | <b>Amount requested from the Interministerial Women's Secretariat Grant:</b> |                                |

**On a Separate Sheet, please describe the following:**

## **ORGANIZATIONAL VISION**

- 1. Does the organization's principles, objectives and activities support the legal, health, social and economic equality for women?**
- 2. Do women play a significant part in decision making for the organization?**
- 3. Is there organizational capacity and infrastructure in place and does the organization have a track record to justify and support this project?**

## **FUNDING OBJECTIVES**

**How will this project proposal meet one or more of the Interministerial Women's Secretariat's funding program objectives:**

- 1. To support organizations that provide direct services and programs for the benefit of women in Prince Edward Island.**
- 2. To support projects that enhance awareness, education and social action on women's legal, health, social and economic equality.**
- 3. To support the capacity of Prince Edward Island women's organizations that promote women's equality through advocacy, research and policy development.**

**This year's focus is on the following three themes:**

- 1. Social Media and girls**
- 2. Leadership and girls**
- 3. Engaging men and/or boys to reduce and prevent gender-based violence**

**Preference will be made to projects that addresses one (or more of) the three focus themes.**

## **PROJECT DESCRIPTION**

- 1. What are the project's goals and objectives?**
- 2. What are the priority issues being addressed through this project?**
- 3. What are the projected outcomes of this project?**
- 4. How will this project address and enhance women's legal, health, social and economic equality?**
- 5. Describe the community need for this project.**
- 6. Does this project and your organization have community support? Describe.**
- 7. Will this project have an advisory or steering committee to assist the work? If so, please list names and organizations that will sit on the committee.**
- 8. Please provide a detailed time-line (workplan) for the project.**
- 9. Will this project be evaluated internally or externally? If internally, please describe the evaluation process. If externally, please list the name of the evaluator.**
- 10. Please describe the communications or dissemination plan for the project.**

## **PROJECT SUCCESS**

- 1. Has your organization ever received funding from the Interministerial Women's Secretariat for project funding?**
  - If yes, please outline the success of your project and how this success was measured.**
  - If no, please provide information about a previous project of your organization, outlining the project's success and how this success was measured, as well as the project funder's contact information.**
- 2. Please submit a minimum of one letter of support for your project from stakeholders and/or project partners.**

## **BUDGET**

**Please provide a detailed budget that clearly outlines all expenses and revenues for this project. This would include other sources of funding and/or in-kind support.**

