



Comité d'action du premier ministre
sur la prévention de la violence familia

ANNOUNCEMENTS:

- 1) **DiverseCity Festival: Montague July 3 and Summerside July 24**
- 2) **CLIA Job Opening: Public Legal Education and Information Officer, application deadline July 14**
- 3) **Call for Nominations for 2016 PEI Senior Islanders of the Year, deadline July 15**
- 4) **PEI Seniors' Secretariat call for Community Grant Proposals, deadline July 15**
- 5) **TORCH Program Leadership opportunity for PEI Women, application deadline noon August 15**

REMINDERS:

None

ANNOUNCEMENT DETAILS

1) DiverseCity Festival: Montague July 3 and Summerside July 24

DiverseCity Festival, hosted by the PEI Association for Newcomers to Canada (PEIANC), enables Islanders and newcomers to meet and mingle and experience highlights of their cultures—both the new and the established.

DiverseCity Festival in Montague takes place on the grounds of the Waterfront Park and will span the hours between 2:00pm to 10:00pm on Sunday, July 3rd, and will be followed by the annual Summer Days fireworks display.

DiverseCity Festival in Summerside takes place on July 24 as part of the Lobster Festival. With the exception of food and crafts, the festival and all performances are free.

For more information please contact Co-managers: Mark Carr-Rollitt at mark@peianc.com or Hannah Jones at hannah@peianc.com.

2) CLIA Job Opening: Public Legal Education and Information Officer, application deadline July 14

Public Legal Education and Information Officer. \$35,000 p.a.

Preference will be given to applicants who qualify for the SkillsPEI Graduate Mentorship Program

Purpose:

Community Legal Information Association of PEI Inc., often called CLIA, is a registered charity that has been in operation since 1985. We provide information, referrals, and support to Islanders on legal issues. Our goal is to provide Islanders with understandable and useful information about our laws and the justice system. Public Legal Education and Information (PLEI) is a discipline that uses clear language to inform and educate the public about Canadian laws and the legal system.

Duties:

- The Public Legal Education and Information Officer ensures that clients' telephone, digital, and in-person inquiries are answered promptly and accurately using plain language.
- When legal advice is required, the PLEI Officer will provide a Lawyer Referral using the system that CLIA administers on behalf of the Law Society of PEI.
- Under the mentorship of the existing staff, and using an experiential learning and continuous improvement process, the PLEI Officer will learn the tasks required to sustain a successful PLEI service, including: confidential client service; conflict resolution skills; proposal writing; coordination of training programs; staff scheduling; office administration; financial management; database management; outreach to the public; and reporting results.

Inquiry Line and Lawyer Referral Service (LRS):

- Respond to legal information requests (CLIA receives almost 4,000 inquiries annually from the general public, community organizations, private businesses and government agencies).
- Deal courteously with LRS requests while triaging to ensure the service is not misused.
- Identify & provide appropriate referrals and communicate details to lawyers and clients.
- Ensure that concerns from lawyers and clients are immediately forwarded to the Executive Director.
- In collaboration with other staff, manage and improve LRS information and processes.
- Administer LRS procedures in a clear, confidential, and accountable manner.

Basic requirements:

- University degree, or an acceptable combination of skills and experience.
- Competence in Microsoft Office applications.

- Experience in problem identification and response.
- Excellent oral, written, and interpersonal communication skills.
- Experience in a multi-faceted, demanding work environment.
- Aptitude to absorb and use new and complex information quickly.
- Ability to work collaboratively and enjoy teamwork.
- Access to reliable transportation.

Assets:

- Working knowledge of spoken and written French, and other languages.
- Experience working with community and government organizations.
- Skill in maintaining focus and confidentiality in an open office setting.
- Experience dealing with people who may be upset and in crisis.
- Interest in legal issues and community well-being.

3) Call for Nominations for 2016 PEI Senior Islanders of the Year, deadline July 15

Do you know someone who makes a difference in your community or organization through their participation in events, fund-raising or helping other people?

Would you like to tell others about how an older adult has made a difference in your life?

The PEI Seniors' Secretariat invites you to show your appreciation by submitting a nomination for the PEI Senior Islanders of the Year Award. As part of its ongoing plan to promote positive images of aging the Secretariat is pleased to sponsor these awards to recognize and celebrate the many contributions of Island seniors. The awards, which will be presented on 3 October, are intended to recognize achievements in many areas, including: volunteerism, artistic contributions, fund-raising, community activity, education, fitness/recreation, and other activities.

Submitting your nomination

Nomination forms are now available from www.gov.pe.ca/seniors , by email request at seniors@gov.pe.ca or mail by calling 1-866-770-0588. The nomination form includes space for a brief outline of why your nominee should be named a Senior Islander of the Year and two letters of support. The **deadline** for receiving nominations is **July 15, 2016**.

4) PEI Seniors' Secretariat call for Community Grant Proposals, deadline July 15

The PEI Seniors' Secretariat is pleased to announce a call for community proposals for 2016-2017 projects to help improve the lives of Island seniors. The **deadline** for applications is **July 15**.

This year funding priority will be given to:

- Intergenerational projects
- Groups and communities that would like to try a Men's Shed (a community based, non-profit, voluntary gathering where men work on meaningful projects)
- Projects that address social isolation

To request further information on this call for proposals, obtain an application form call 1-866-770-0588, email seniors@gov.pe.ca or visit <http://www.gov.pe.ca/seniors> to download the application.

5) TORCH Program Leadership opportunity for PEI Women, application deadline noon August 15

The TORCH Program is a course for women who work in the non-profit/voluntary sector and have an interest in developing their leadership and management skills. Preference will be given to women working in organizations that support the improvement of the status of women.

The program includes a 15-week course that will be held Wednesday evenings (3 hours per week for a total of 45 hours) at the Royalty Centre in Charlottetown from September 6 to Dec 13, 2016. A second component of the TORCH Program is the development of an ongoing learning community and peer support group among cohort members. For more information and to apply, please visit: <http://www.wnpei.org/TORCH-program-for-women-leaders>

REMINDER DETAILS

None

THANK YOU & HAPPY SUMMER!

**Premier's Action Committee on
Family Violence Prevention Vision Statement**

A society where all individuals are safe, respected and valued; where any form of violence is unacceptable; and where children, women, and men have opportunities to reach their full potential and contribute to the overall well-being of all families and communities.

www.stopfamilyviolence.pe.ca