

## 2009 PEI Advisory Council on the Status of Women Equality Report Card Reporting Timeline for All Departments

January–March 2009	<ul style="list-style-type: none"> <li>- Meeting with Deputy Minister Melissa MacEachern to review and discuss 2009 criteria for assessment.</li> <li>- Questionnaires distributed to all departments, through Deputy Ministers and then their departmental liaisons for the Report Card.</li> <li>- Throughout all time periods, Council members and staff will carry on ongoing research and monitoring</li> </ul>
January–February 2009	<ul style="list-style-type: none"> <li>- Customized orientation sessions on Gender-Based Analysis and the Equality Report Card available by request. (<i>Orientation sessions are <b>strongly recommended</b> for departmental liaisons who are new or who were unable to participate in last year's orientation sessions.</i>)</li> </ul>
<b>February 27, 2009</b>	<ul style="list-style-type: none"> <li>- <b>Deadline for requests for customized orientation sessions.</b></li> </ul>
March 2009	<ul style="list-style-type: none"> <li>- Reminders regarding the deadline for questionnaires; question and answer sessions and requests for meetings welcome.</li> </ul>
<b>April 17, 2009</b>	<ul style="list-style-type: none"> <li>- <b>Deadline for questionnaires from all departments to be submitted to Council.</b></li> </ul>
Week of April 27	<ul style="list-style-type: none"> <li>- Summary of questionnaire responses and Council's independent research to be distributed to Council members.</li> </ul>
Week of May 4	<ul style="list-style-type: none"> <li>- Council meeting to workshop grades and select points from research to support their choices.</li> </ul>
Week of May 11	<ul style="list-style-type: none"> <li>- Draft grades and supporting points to be distributed to all departments.</li> <li>- Council consultation with community groups to begin.</li> </ul>
<b>Saturday, May 30</b>	<ul style="list-style-type: none"> <li>- <b>Absolute deadline for corrections and updates from departments and from community groups to be received by Council in hard copy or electronic copy.</b></li> </ul>
Week of June 1	<ul style="list-style-type: none"> <li>- Council staff to compile and distribute feedback from departments and community groups with suggested or requested changes to draft grades and supporting material</li> <li>- Council members to review and consider suggestions.</li> <li>- Council to confirm any changes to draft grades and supporting material.</li> </ul>
Week of June 8	<ul style="list-style-type: none"> <li>- Council staff to prepare final versions of documents and supporting information for publication.</li> </ul>
Week of June 15	<ul style="list-style-type: none"> <li>- Council to release Report Card in a public launch.</li> </ul>