

Employment Opportunity

AUDITOR

**OFFICE OF THE AUDITOR GENERAL
LOCATION - Charlottetown**

FULL-TIME EXCLUDED POSITION

This is a professional auditing position. The successful candidate will be responsible for conducting financial audits and/or assisting on value-for-money audits in the public sector under the supervision of senior audit staff. Audit assignments may vary from strictly financial statement audits to audits involving issues of economy, efficiency, and effectiveness in public sector programs and entities. This position includes responsibility for all elements of the audit process.

Duties will include:

- developing and executing audit plans;
- supervising staff;
- reviewing audit working papers;
- drafting audit letters and reports;
- oral presentations and discussions with senior personnel; and
- other related duties as required.

Requirements

The ideal candidate has:

- a professional accounting designation;
- financial statement audit experience;
- above average oral and written communication skills; and
- strong IT and organizational skills.

It would be considered an asset if the applicant has recent financial audit experience in the public sector. We would like to thank all applicants for their interest; however, only those who are selected for an interview will be contacted. Final candidates will be asked to provide references and undergo a criminal records check.

Salary Range: \$36.34 - \$45.42 per hour (Level 21 - Excluded)
Posting Id: 05AG1812
Bi-Weekly Hours: 75 hours bi-weekly
Closing Date: December 17, 2018 5:00 p.m.

Please forward resumes (include the posting Id) to the **Office of the Auditor General, PO Box 2000, Charlottetown, Prince Edward Island, C1A 7N8** or by e-mail to tsmith@assembly.pe.ca or fax to (902) 368-4598. It is the responsibility of the applicant to confirm receipt of the resume prior to the closing date.
