

**COMMAND DOCUMENTS  
REQUIRED BY REVISED STATUTES OF PRINCE EDWARD ISLAND (1988)  
CURRENT TO JUNE 29, 2010**

<b>Chapter</b>	<b>Name of Act</b>	<b>Section(s)</b>	<b>Requirement(s)</b>
A-6	Advisory Council on the Status of Women Act	4(f) and 11(1) and 11(2)	<p>The Council may present reports to the Minister for presentation to the Legislative Assembly.</p> <p>The Council shall, within three months after the end of each fiscal year, submit to the Minister an annual report which shall contain (a) a report of all meetings conducted by the Council during the year; (b) a report of the findings, conclusions and recommendations made by the Council to the Minister during the year. The Minister shall, within one month of the receipt of the report, present the report of the Council to the Legislative Assembly if the Assembly is then in session and, if it is not, then within one month after the commencement of the next ensuing session.</p>
A-8.2 and F-9	Agricultural Insurance Act and Financial Administration Act	9(1) of the Agricultural Insurance Act  and  70(5) and Schedule B of the Financial Administration Act	<p>Not later than June 30 in each year, a report by the Board on operations during the fiscal year ending on March 31 in that year shall be forwarded to the Minister who shall lay it before the Legislative Assembly if it is then in session, and, if it is not then in session, at the next ensuing session thereof within fifteen days of the opening thereof.</p> <p>As a reporting entity listed in Schedule B of the Financial Administration Act, the Agricultural Insurance Corporation shall submit an annual report to the appropriate Minister in such a form as he may require which shall include an audited statement</p>

Chapter	Name of Act	Section(s)	Requirement(s)
<i>(continued ~)</i>			of accounts specified in subsection (2), a statement of goals and results achieved during the reporting period and such other information as the Board may require,, (sic) and the Minister shall (a) lay the report before the Legislative Assembly within fifteen sitting days after he receives it, or if the Legislative Assembly is not then in session, within fifteen sitting days after the commencement of the next ensuing session; (b) make the report available to the general public as soon as is possible, but within six months of the end of the financial year whether or not the document has been laid before the Legislative Assembly.
A-24	Audit Act	16 and 18	<p>The Auditor General shall report annually to the Legislative Assembly [remainder of Section 16 deals with the contents of the report].</p> <p>The annual report of the Auditor General shall be submitted to the Speaker not later than March 15 following the close of the fiscal year to which the report relates, and the Speaker shall (a) lay the report before the Legislative Assembly within 15 days of the receipt of the report; or (b) where the Legislative Assembly is not in session, lay the report before the Legislative Assembly within 15 days of the commencement of the next sitting of the Legislative Assembly.</p>
B-2.1	Beverage Containers Act	8(1) and 8(2)	Within six months after the end of the 2008 calendar year, and within six months after the end of every subsequent calendar year, the Minister shall prepare a report for that calendar year reviewing (a) the distributors' compliance with their approved plans; and (b) the refilling and recycling of beverage containers in

Chapter	Name of Act	Section(s)	Requirement(s)
(continued ~)			<p>the province.</p> <p>The Minister shall (a) lay the report before the Legislative Assembly within 15 days of the completion of the report; or (b) where the Legislative Assembly is not in session, lay the report before the Legislative Assembly within 15 days of the commencement of the next sitting of the Legislative Assembly.</p>
C-8	Civil Service Act	4(1)(e) and 4(3)	<p>The Commission shall make an annual report to the Minister.</p> <p>The Minister shall cause the annual report made under clause 4 (1)(e) to be laid before the Legislative Assembly if then in session or, if not, within fifteen days of the opening of the next ensuing session.</p>
C-17.1	Conflict of Interest Act	3(1)	<p>The Commissioner shall prepare and submit an annual report regarding the affairs of the office of the Commissioner to the Speaker, who shall cause the report to be laid before the Legislative Assembly.</p>
C-22	Controverted Elections (Provincial) Act	71	<p>The Speaker shall at the earliest practicable moment after he received the determination, report and certificates of the court or a judge aforesaid, communicate the same and his proceedings thereupon to the Legislative Assembly and the Legislative Assembly shall forthwith thereafter order the same to be entered in its journals and give the necessary directions for confirming or altering the return, or for issuing a writ for a new election or for</p>

Chapter	Name of Act	Section(s)	Requirement(s)
(continued ~)			carrying the determination into execution as the circumstances may require; and then the court or a judge makes a special report the Legislative Assembly may make such order in respect of such special report as it may consider proper.
C-27	Council of Maritime Premiers Act	8(1) and 8(2)	<p>Any agreement or any amendment thereto made under this Act when the Legislative Assembly is in session shall be tabled during that session.</p> <p>Any agreement or any amendment thereto made under this Act when the Legislative Assembly is not in session shall be tabled at the next following session.</p>
C-31 and F-9	Crown Building Corporation Act and Financial Administration Act	<p>9 of the Crown Building Corporation Act</p> <p>and</p> <p>70(5) and Schedule B of the Financial Administration Act</p>	<p>The Corporation shall (a) annually submit to the Minister a report of its affairs and operations for the preceding twelve months containing its financial statements and such other information as the Minister may prescribe, and such reports shall be tabled in the Legislature by the Minister, if the Legislative is then in session, or within fifteen days of the commencement of the next session of the Legislature; (b) in addition to the annual report, make to the Minister such other reports of its affairs and operations or of any particular transaction or part of its business as the Minister may require.</p> <p>As a reporting entity listed in Schedule B of the Financial Administration Act, the Crown Building Corporation shall submit an annual report to the appropriate Minister in such a form as he may require which shall include an audited statement of accounts specified in subsection (2), a statement of goals and results</p>

Chapter	Name of Act	Section(s)	Requirement(s)
(continued ~)			achieved during the reporting period and such other information as the Board may require,, (sic) and the Minister shall (a) lay the report before the Legislative Assembly within fifteen sitting days after he receives it, or if the Legislative Assembly is not then in session, within fifteen sitting days after the commencement of the next ensuing session; (b) make the report available to the general public as soon as is possible, but within six months of the end of the financial year whether or not the document has been laid before the Legislative Assembly.
E-1.1	Election Act	119(1) and 119(2)	<p>The Chief Electoral Officer may, before or within ten days after the commencement of a session of the Legislative Assembly, make a report to the Speaker of the Legislative Assembly on (a) any matter which has occurred in connection with the administration of his or her office since the date of his or her last report and which he or she considers should be brought to the attention of the Legislative Assembly; and (b) any amendments which are, in his or her opinion, desirable for the more convenient administration of this Act.</p> <p>The Speaker shall submit the report received from the Chief Electoral Officer to the Legislative Assembly.</p>
E-2.01	Election Expenses Act	3(2) and 3(3)	The Chief Electoral Officer may, before or within ten days after the commencement of a session of the Legislative Assembly, make a report to the Speaker on (a) any matter which has occurred in connection with the administration of his or her office since the date of his or her last report and which he or she considers should be brought to the attention of the Legislative

Chapter	Name of Act	Section(s)	Requirement(s)
(continued ~)			<p>Assembly; and (b) any amendments which are, in his or her opinion, desirable for the more convenient administration of this Act.</p> <p>The Speaker shall submit the report received from the Chief Electoral Officer to the Legislative Assembly.</p>
E-2.1	Electoral Boundaries Act	9 , 18 and 18.1	<p>A Commission shall, in accordance with this Part, review the districts of the province, and make a report to the Legislative Assembly setting out its recommendations as to the area, boundaries, and names of the districts of the province.</p> <p>Within six months of its establishment, a Commission has prepare and, subject to subsection (2) submit its report to the Speaker of the Legislative Assembly, who shall lay a copy thereof before the Legislative Assembly forthwith, if it is then in session, and, if not then in session, within seven days of the opening of the next session. The Lieutenant Governor in Council may, at the request of a Commission, extend the time for submission of the report for a period not to exceed three months. The report of a Commission is a public document.</p> <p>After the Speaker of the Legislative Assembly lays a copy of the report of a Commission before the Legislative Assembly, the Legislative Assembly shall, by resolution, approve the proposals of the Commission, as set out in the Commission's report, and the Government shall, at the same session during which the resolution is made, introduce a Bill to establish new electoral districts in accordance with the resolution and the proposals of the Commission.</p>

Chapter	Name of Act	Section(s)	Requirement(s)
E-6.02 and F-9	Employment Development Agency Act and Financial Administration Act	14 of the Employment Development Agency Act  and  70(5) and Schedule B of the Financial Administration Act	The Agency shall, at the end of its fiscal year, prepare and forward to the Minister a report of its activities together with a statement of its receipts and expenditures for the preceding year.  As a reporting entity listed in Schedule B of the Financial Administration Act, the Employment Development Agency shall submit an annual report to the appropriate Minister in such a form as he may require which shall include an audited statement of accounts specified in subsection (2), a statement of goals and results achieved during the reporting period and such other information as the Board may require,, (sic) and the Minister shall (a) lay the report before the Legislative Assembly within fifteen sitting days after he receives it, or if the Legislative Assembly is not then in session, within fifteen sitting days after the commencement of the next ensuing session; (b) make the report available to the general public as soon as is possible, but within six months of the end of the financial year whether or not the document has been laid before the Legislative Assembly.
E-7 and F-9	Energy Corporation Act and Financial Administration Act	10(1) of the Energy Corporation Act  and  70(5) and Schedule B of	The corporation shall annually submit to the Minister, not later than one hundred and twenty days after the end of its fiscal year, a report of its affairs and operations for the preceding twelve months containing its financial statements and such other information as the Minister may require and such report shall be tabled by the Minister in the Legislative Assembly if then in session or within fifteen days of the commencement of the next session of the Legislative Assembly.

Chapter	Name of Act	Section(s)	Requirement(s)
(continued ~)		the Financial Administration Act	As a reporting entity listed in Schedule B of the Financial Administration Act, the Energy Corporation shall submit an annual report to the appropriate Minister in such a form as he may require which shall include an audited statement of accounts specified in subsection (2), a statement of goals and results achieved during the reporting period and such other information as the Board may require,, (sic) and the Minister shall (a) lay the report before the Legislative Assembly within fifteen sitting days after he receives it, or if the Legislative Assembly is not then in session, within fifteen sitting days after the commencement of the next ensuing session; (b) make the report available to the general public as soon as is possible, but within six months of the end of the financial year whether or not the document has been laid before the Legislative Assembly.
E-9	Environmental Protection Act	4(8) and 4(9)	<p>The Council shall submit annual reports to the Minister on matters dealt with by the Council including (a) submissions received by the Council; (b) investigations conducted by the Council; (c) reports made by the Council; (d) recommendations of the Council.</p> <p>Upon receiving an annual report from the Council, the Minister shall lay the report before the next ensuing session of the Legislature.</p>
F-6	Fathers of Confederation Buildings Act	12 and 13(1)	The accounts and financial transactions of the Trust shall be audited annually by a duly appointed auditor for the Trust and a report of the audit shall be made to the Lieutenant Governor in Council and to the Legislative Assembly if the Legislative

Chapter	Name of Act	Section(s)	Requirement(s)
(continued ~)			<p>Assembly is then in session or within fifteen days from the commencement of the next session of the Legislative Assembly.</p> <p>The chairperson of the board shall, as soon as possible, but within three months after the termination of each financial year of the Trust, submit to the Lieutenant Governor in Council (and to the Legislative Assembly if the Legislative Assembly is in session, or within fifteen days from the commencement of the next session of the Legislative Assembly) an annual report of the affairs of the Trust, and shall append thereto statements of account which shall include (a) a balance sheet, a statement of revenue and expenditure and a statement of surplus; and (b) such other information as the Lieutenant Governor in Council may require.</p>
F-9	Financial Administration Act	30(1) and 30(2)	<p><b>Loans and Advances:</b></p> <p>The Provincial Treasurer shall, within fifteen sitting days after the beginning of each session of the Legislative Assembly, lay before the Legislative Assembly a report of all loans and advances made under section 28 and of any defaults on investments, loans and advances, and on payments made under subsection 32(2) which have occurred since the last report.</p> <p>The Provincial Treasurer shall, concurrently with the tabling of the estimates, lay before the Legislative Assembly as estimate of the loans and advances that he anticipates will be made in the fiscal year.</p>

Chapter	Name of Act	Section(s)	Requirement(s)
<i>(continued ~)</i>		34(2)	Estimates: On receipt of requests under subsection (1), the Board shall prepare estimates to be submitted by the Provincial Treasurer to the Legislative Assembly in such form as is considered by the Board to adequately describe the appropriations proposed in the Appropriation Act.
		37(3)	Supplementary Estimates: Where a special warrant has been issued pursuant to this section, a schedule of the amounts appropriated thereby shall be submitted at the next session of the Legislative Assembly by means of a supplementary Appropriation Act for the amount so appropriated.
		37.1(2)	Transfers on amalgamation of departments: The Provincial Treasurer shall report all transfers of monies pursuant to subsection (1) to the Legislative Assembly as soon as practicable.
		37.2(2)	Appropriations funding collective agreements: The Provincial Treasurer shall report all transfers of monies pursuant to subsection (1) to the Legislative Assembly as soon as practicable.
		47	Temporary borrowing: The Provincial Treasurer shall lay before the Legislative Assembly within the first fifteen sitting days of each session a report of borrowing under section 46 that has been arranged since the previous report.

Chapter	Name of Act	Section(s)	Requirement(s)
<i>(continued ~)</i>		61	<p>Public accounts: The Comptroller shall prepare a report called the Public Accounts for each fiscal year.</p> <p>Where a fixed-date general election is to be held in the month of October next following the end of a fiscal year, the Provincial Treasurer shall file the Public Accounts prepared by the Comptroller for that fiscal year with the Clerk of the Legislative Assembly on or before August 31 next following the end of that fiscal year.</p> <p>Where a fixed-date general election is not to be held in the month of October next following the end of a fiscal year, the Provincial Treasurer shall lay the Public Accounts prepared by the Comptroller for the fiscal year before the Legislative Assembly (a) on or before January 31 next following the end of that fiscal year; or (b) if the Legislative Assembly is not in session on that date, within fifteen sitting days following the commencement of the next ensuing session.</p>
		63	<p>Audited consolidated financial statements: Upon receipt of the audited consolidated financial statements for the fiscal year then ended, the Provincial Treasurer shall file the statements with the Clerk of the Legislative Assembly, who shall make them available for inspection by any person, without charge, during normal business hours.</p>

Chapter	Name of Act	Section(s)	Requirement(s)
<i>(continued ~)</i>		70(5)	<p>Annual reports:  Each reporting entity shall submit an annual report to the appropriate Minister in such a form as he may require which shall include an audited statement of accounts specified in subsection (2), a statement of goals and results achieved during the reporting period and such other information as the Board may require,,(sic) and the Minister shall (a) lay the report before the Legislative Assembly within fifteen sitting days after he receives it, or if the Legislative Assembly is not then in session, within fifteen sitting days after the commencement of the next ensuing session; (b) make the report available to the general public as soon as possible, but within six months of the end of the financial year whether or not the document has been laid before the Legislative Assembly.</p> <p>The reporting entities are:</p> <ul style="list-style-type: none"> <li>• Prince Edward Island Agricultural Insurance Corporation</li> <li>• Prince Edward Island Employment Development Agency</li> <li>• Prince Edward Island Housing Corporation</li> <li>• Prince Edward Island Energy Corporation</li> <li>• Prince Edward Island Liquor Control Commission</li> <li>• Prince Edward Island Lending Agency</li> <li>• Prince Edward Island Self-Insurance and Risk Management Fund</li> <li>• Health PEI</li> <li>• Innovation PEI</li> <li>• Island Investment Development Inc.</li> <li>• Island Waste Management Corporation</li> </ul>

Chapter	Name of Act	Section(s)	Requirement(s)
<i>(continued ~)</i>			<ul style="list-style-type: none"> <li>• Prince Edward Island Crown Building Corporation</li> <li>• Prince Edward Island Grain Elevators Corporation</li> <li>• Prince Edward Island Lotteries Commission</li> <li>• Workers Compensation Board of Prince Edward Island</li> <li>• Prince Edward Island Museum and Heritage Foundation</li> <li>• P.E.I. Agricultural Research Investment Fund Inc.</li> <li>• Charlottetown Area Development Corporation</li> <li>• Summerside Regional Development Corporation</li> <li>• P.E.I. Aquaculture and Fisheries Research Initiative Inc.</li> <li>• Tourism PEI</li> <li>• Western School Board</li> <li>• Eastern School Board</li> <li>• La Commission Scolaire de langue française</li> <li>• Island Regulatory and Appeals Commission</li> <li>• Prince Edward Island Human Rights Commission</li> </ul>
F-15.01	Freedom of Information and Protection of Privacy Act	49(2) and 59(1) and 59(2)	<p>The Standing Committee [on Legislative Management] shall review each estimate submitted pursuant to subsection (1) and, on the completion of the review, the chair of the Committee shall transmit the estimate to the Minister of Finance and Municipal Affairs for presentation to the Legislative Assembly.</p> <p>The Commissioner shall report annually to the Speaker of the Legislative Assembly on (a) the work of the Commissioner's office; (b) any complaints or reviews resulting from a decision, act or failure to act of the Commissioner as head of a public body; and (c) such other matters relating to freedom of information and protection of personal privacy as the Commissioner considers appropriate.</p>

Chapter	Name of Act	Section(s)	Requirement(s)
<i>(continued ~)</i>			The Speaker shall lay each annual report before the Legislative Assembly as soon as possible
F-15.1	French Language Services Act	15(2)(g)	In order to fulfil the duties prescribed in subsection (1), the Minister shall submit to the Lieutenant Governor in Council, at the end of each fiscal year, an annual report reflecting initiatives and programs undertaken within the Government of Prince Edward Island to achieve the purpose of the present Act, and table the report in the Legislative Assembly.
G-5 and F-9	Grain Elevators Corporation Act and Financial Administration Act	11(a) of the Grain Elevators Corporation Act  and  70(5) and Schedule B of the Financial Administration Act	The Corporation shall annually submit to the Minister a report of its affairs and operations for the preceding twelve months containing its financial statements and other information as the Minister may prescribe, and such reports shall be tabled in the Legislative Assembly by the Minister if the Legislative Assembly is then in session, or within fifteen days of the commencement of the next session of the Legislative Assembly.  As a reporting entity listed in Schedule B of the Financial Administration Act, the Grain Elevators Corporation shall submit an annual report to the appropriate Minister in such a form as he may require which shall include an audited statement of accounts specified in subsection (2), a statement of goals and results achieved during the reporting period and such other information as the Board may require,, (sic) and the Minister shall (a) lay the report before the Legislative Assembly within fifteen sitting days after he receives it, or if the Legislative Assembly is not then in session, within fifteen sitting days after the commencement of

Chapter	Name of Act	Section(s)	Requirement(s)
<i>(continued ~)</i>			the next ensuing session; (b) make the report available to the general public as soon as is possible, but within six months of the end of the financial year whether or not the document has been laid before the Legislative Assembly.
H-1.6 and F-9	Health Services Act and Financial Administration Act	37 of the Health Services Act  and  70(5) and Schedule B of the Financial Administration Act	The Financial Administration Act is amended in Schedule B by the insertion of the words "Health PEI" after the words "Prince Edward Island Self-Insurance and Risk Management Fund."  As a reporting entity listed in Schedule B of the Financial Administration Act, Health PEI shall submit an annual report to the appropriate Minister in such a form as he may require which shall include an audited statement of accounts specified in subsection (2), a statement of goals and results achieved during the reporting period and such other information as the Board may require,, (sic) and the Minister shall (a) lay the report before the Legislative Assembly within fifteen sitting days after he receives it, or if the Legislative Assembly is not then in session, within fifteen sitting days after the commencement of the next ensuing session; (b) make the report available to the general public as soon as is possible, but within six months of the end of the financial year whether or not the document has been laid before the Legislative Assembly.
H-6	Holland College Act	13	The board shall, after the close of each fiscal year, file with the Minister, an annual report upon the affairs of the college, who shall table same within fifteen days of the next regular session of the Legislative Assembly.

Chapter	Name of Act	Section(s)	Requirement(s)
H-11.1 and F-9	Housing Corporation Act and Financial Administration Act	13(a) of the Housing Corporation Act  and  70(5) and Schedule B of the Financial Administration Act	<p>The Corporation shall annually prepare a report of its affairs and operations for the preceding twelve months containing its financial statements, and such report shall be tabled in the Legislative Assembly by the Minister, if the Legislative Assembly is then in session, or within fifteen days of the commencement of the next session of the Legislative Assembly.</p> <p>As a reporting entity listed in Schedule B of the Financial Administration Act, the Housing Corporation shall submit an annual report to the appropriate Minister in such a form as he may require which shall include an audited statement of accounts specified in subsection (2), a statement of goals and results achieved during the reporting period and such other information as the Board may require,, (sic) and the Minister shall (a) lay the report before the Legislative Assembly within fifteen sitting days after he receives it, or if the Legislative Assembly is not then in session, within fifteen sitting days after the commencement of the next ensuing session; (b) make the report available to the general public as soon as is possible, but within six months of the end of the financial year whether or not the document has been laid before the Legislative Assembly.</p>

Chapter	Name of Act	Section(s)	Requirement(s)
H-12 and F-9	Human Rights Act and Financial Administration Act	22(2) of the Human Rights Act  and  70(5) and Schedule D of the Financial Administration Act	<p>The Minister shall lay a copy of the annual report before the Legislative Assembly within fifteen days after it is submitted to him or her or, if the Legislative Assembly is not then sitting, within fifteen days of the opening of the next session of the Legislative Assembly.</p> <p>As a reporting entity listed in Schedule D of the Financial Administration Act, the Human Rights Commission shall submit an annual report to the appropriate Minister in such a form as he may require which shall include an audited statement of accounts specified in subsection (2), a statement of goals and results achieved during the reporting period and such other information as the Board may require,, (sic) and the Minister shall (a) lay the report before the Legislative Assembly within fifteen sitting days after he receives it, or if the Legislative Assembly is not then in session, within fifteen sitting days after the commencement of the next ensuing session; (b) make the report available to the general public as soon as is possible, but within six months of the end of the financial year whether or not the document has been laid before the Legislative Assembly.</p>

Chapter	Name of Act	Section(s)	Requirement(s)
I-2.1 and F-9	Innovation PEI Act and Financial Administration Act	11(1) and 11(2) of the Innovation PEI Act  and  70(5) and Schedule B of the Financial Administration Act	<p>Not later than June 30 in each year, the chairperson, with the assistance of the Chief Executive Officer, shall prepare and file with the Board an annual report respecting the activities and operations of the Corporation during the fiscal year ending on March 31 in that year, which shall include (a) the annual audit report for the immediately preceding fiscal year that has been approved by the Audit Committee; and (b) if the chairperson considers it appropriate to do so, a statement respecting any matter pertaining to the activities and operations of the Corporation that, in the opinion of the chairperson, should be brought to the attention of the Minister and the Legislative Assembly.</p> <p>The Board shall, after receipt of a report under subsection (1), forward the report to the Minister who shall (a) lay the report before the Legislative Assembly if it is then in session; and (b) if it is not then in session, lay the report before the Legislative Assembly within fifteen sitting days following the commencement of the next ensuing session.</p> <p>As a reporting entity listed in Schedule B of the Financial Administration Act, Innovation PEI shall submit an annual report to the appropriate Minister in such a form as he may require which shall include an audited statement of accounts specified in subsection (2), a statement of goals and results achieved during the reporting period and such other information as the Board may require,,(sic) and the Minister shall (a) lay the report before the Legislative Assembly within fifteen sitting</p>

Chapter	Name of Act	Section(s)	Requirement(s)
<i>(continued ~)</i>			days after he receives it, or if the Legislative Assembly is not then in session, within fifteen sitting days after the commencement of the next ensuing session; (b) make the report available to the general public as soon as is possible, but within six months of the end of the financial year whether or not the document has been laid before the Legislative Assembly.
I-4	Insurance Act	84(2)	Every order in council made under this or section 83 shall be laid before the Legislative Assembly forthwith, if it is then in session, and if not, then within fifteen days of the opening of the next session.
I-10.1 and F-9	Island Investment Development Act and Financial Administration Act	8 of the Island Investment Development Act  and  70(5) and Schedule B of the Financial Administration Act	The Corporation shall appoint an independent auditor who shall conduct an annual audit of the accounts and financial transactions of the Corporation and submit a report thereon to the board.  As a reporting entity listed in Schedule B of the Financial Administration Act, Island Investment Development Inc. shall submit an annual report to the appropriate Minister in such a form as he may require which shall include an audited statement of accounts specified in subsection (2), a statement of goals and results achieved during the reporting period and such other information as the Board may require,, (sic) and the Minister shall (a) lay the report before the Legislative Assembly within fifteen sitting days after he receives it, or if the Legislative Assembly is not then in session, within fifteen sitting days after the commencement of the next ensuing session; (b) make the report available to the general public as soon as is possible, but within

Chapter	Name of Act	Section(s)	Requirement(s)
<i>(continued ~)</i>			six months of the end of the financial year whether or not the document has been laid before the Legislative Assembly.
I-11 and F-9	Island Regulatory and Appeals Commission Act and Financial Administration Act	16 of the Island Regulatory and Appeals Commission Act  and  70(5) and Schedule D of the Financial Administration Act	The Commission shall, at the end of its financial year, prepare and forward to the Minister a report of its activities together with a statement of its receipts and expenditures for the preceding year.  As a reporting entity listed in Schedule D of the Financial Administration Act, IRAC shall submit an annual report to the appropriate Minister in such a form as he may require which shall include an audited statement of accounts specified in subsection (2), a statement of goals and results achieved during the reporting period and such other information as the Board may require,, (sic) and the Minister shall (a) lay the report before the Legislative Assembly within fifteen sitting days after he receives it, or if the Legislative Assembly is not then in session, within fifteen sitting days after the commencement of the next ensuing session; (b) make the report available to the general public as soon as is possible, but within six months of the end of the financial year whether or not the document has been laid before the Legislative Assembly.
L-5	Prince Edward Island Lands Protection Act	17(2)	Where any exemption is granted by regulations under clause (1) (b) the Minister shall table in the Legislative Assembly a statement indicating the reasons therefor.

Chapter	Name of Act	Section(s)	Requirement(s)
L-7	Legislative Assembly Act	46(6) and 46(7)	<p>The [Indemnities and Allowances] Commission, annually at such other times as the Speaker may request, shall carry out a review of remuneration and allowances paid to the persons referred to in subsection (1), and shall on or before the first day of December of each year deliver a report to the Speaker which shall be final and binding.</p> <p>The Speaker shall, within five sitting days of the commencement of the Legislative Assembly next following the receipt of the report, cause a copy thereof to be laid before the Legislative Assembly.</p>
L-8.2 and F-9	Lending Agency Act and Financial Administration Act	10(2) of the Lending Agency Act  and  70(5) and Schedule B of the Financial Administration Act	<p>The Agency may appoint auditors to prepare audited and audited financial statements and annual reports.</p> <p>As a reporting entity listed in Schedule B of the Financial Administration Act, the Lending Agency shall submit an annual report to the appropriate Minister in such a form as he may require which shall include an audited statement of accounts specified in subsection (2), a statement of goals and results achieved during the reporting period and such other information as the Board may require,, (sic) and the Minister shall (a) lay the report before the Legislative Assembly within fifteen sitting days after he receives it, or if the Legislative Assembly is not then in session, within fifteen sitting days after the commencement of the next ensuing session; (b) make the report available to the general public as soon as is possible, but within six months of the end of the financial year whether or not the document has been laid before the Legislative Assembly.</p>

Chapter	Name of Act	Section(s)	Requirement(s)
L-14 and F-9	Liquor Control Act and Financial Administration Act	87(4) of the Liquor Control Act  and  70(5) and Schedule B of the Financial Administration Act	Every annual report made under this section shall be forthwith laid before the Legislative Assembly if the Legislative Assembly is then in session, and if not then in session, shall be laid before the Legislative Assembly within fifteen days after the opening of the next session.  As a reporting entity listed in Schedule B of the Financial Administration Act, the Liquor Control Commission shall submit an annual report to the appropriate Minister in such a form as he may require which shall include an audited statement of accounts specified in subsection (2), a statement of goals and results achieved during the reporting period and such other information as the Board may require,, (sic) and the Minister shall (a) lay the report before the Legislative Assembly within fifteen sitting days after he receives it, or if the Legislative Assembly is not then in session, within fifteen sitting days after the commencement of the next ensuing session; (b) make the report available to the general public as soon as is possible, but within six months of the end of the financial year whether or not the document has been laid before the Legislative Assembly.
L-16.1	Long-Term Care Subsidization Act	15	The Minister shall submit to the Legislative Assembly an annual report of the administration of this Act.

Chapter	Name of Act	Section(s)	Requirement(s)
L-17 and F-9	Lotteries Commission Act and Financial Administration Act	14(1) of the Lotteries Commission Act  and  70(5) and Schedule B of the Financial Administration Act	<p>The Commission shall, within two months after the termination of its financial year, present to the Minister a report in such form as the Minister may direct on the operations of the Commission for that financial year and the Minister shall cause the report to be laid before the Legislative Assembly within fifteen days after the receipt thereof or if the Legislative Assembly is not then sitting, on any of the first fifteen days next thereafter that the Legislative Assembly is sitting.</p> <p>As a reporting entity listed in Schedule B of the Financial Administration Act, the Lotteries Commission shall submit an annual report to the appropriate Minister in such a form as he may require which shall include an audited statement of accounts specified in subsection (2), a statement of goals and results achieved during the reporting period and such other information as the Board may require,, (sic) and the Minister shall (a) lay the report before the Legislative Assembly within fifteen sitting days after he receives it, or if the Legislative Assembly is not then in session, within fifteen sitting days after the commencement of the next ensuing session; (b) make the report available to the general public as soon as is possible, but within six months of the end of the financial year whether or not the document has been laid before the Legislative Assembly.</p>

Chapter	Name of Act	Section(s)	Requirement(s)
L-18	Lucy Maud Montgomery Foundation Act	11 and 12	<p>The accounts and financial transactions of the Foundation shall be audited annually by the Auditor General, or by such other person as may be designated by the Lieutenant Governor in Council for the purpose and a report of the audit shall be made to the Lieutenant Governor in Council and to the Legislative Assembly if the Legislative Assembly is then in session, or within fifteen days from the commencement of the next session of the Legislative Assembly by the Auditor General or by such person designed as aforesaid.</p> <p>The chairman of the board shall, as soon as possible, but within three months after the termination of each financial year of the Foundation, submit to the Lieutenant Governor in Council and to the Legislative Assembly if the Legislative Assembly is in session, or within fifteen days from the commencement of the next session of the Legislative Assembly, an annual report of the affairs of the Foundation, and shall append thereto statements of account which shall include (a) a balance sheet, a statement of revenue and expenditure and a statement of surplus; and (b) such other information as the Lieutenant Governor in Council may require.</p>
M-1.3	Maritime Provinces Harness Racing Commission Act	18(3)	<p>The Minister shall table the annual report in the Legislative Assembly within fifteen days after the Minister receives it or, if the Legislative Assembly is not then sitting, within fifteen days after the commencement of its next sitting.</p>

Chapter	Name of Act	Section(s)	Requirement(s)
M-2	Maritime Provinces Higher Education Commission Act	18(4)	The annual report of the Commission shall be tabled in the Legislature as soon as is practicable after its receipt by the Ministers.
M-14 and F-9	Museum Act and Financial Administration Act	13(2) of the Museum Act  and  70(5) and Schedule B of the Financial Administration Act	<p>The Minister shall lay a copy of the annual report before the Legislative Assembly within fifteen days after it is submitted to him or, if the Legislative Assembly is not then sitting, within fifteen days of the opening of the next session of the Legislative Assembly.</p> <p>As a reporting entity listed in Schedule B of the Financial Administration Act, the Museum and Heritage Foundation shall submit an annual report to the appropriate Minister in such a form as he may require which shall include an audited statement of accounts specified in subsection (2), a statement of goals and results achieved during the reporting period and such other information as the Board may require,, (sic) and the Minister shall (a) lay the report before the Legislative Assembly within fifteen sitting days after he receives it, or if the Legislative Assembly is not then in session, within fifteen sitting days after the commencement of the next ensuing session; (b) make the report available to the general public as soon as is possible, but within six months of the end of the financial year whether or not the document has been laid before the Legislative Assembly.</p>

Chapter	Name of Act	Section(s)	Requirement(s)
N-3	Natural Products Marketing Act	2(11.1)	The Minister shall lay a copy of the annual report before the Legislative Assembly within 15 days after the submission of an annual report under subsection (11), if the Legislative Assembly is then in session, or within 15 days after the commencement of the next session of the Legislative Assembly.
P-8	Planning Act	28(2) and 28(3)	<p>[Elimination of appeal when development approved under Environmental Protection Act]</p> <p>Where the Lieutenant Governor in Council has by order declared that (a) a development for which approval is required under the Environmental Protection Act has met all the requirements of that Act and written approval has been given; and (b) the right of appeal to the Commission in respect of that development should be curtailed, subsection (1) has no application and there is no right of appeal to the Commission in respect of a decision on that development.</p> <p>Where a declaration has been made under subsection (2), the Lieutenant Governor in Council shall submit to the next session of the Legislative Assembly a statement of the reasons for making the declaration.</p>
P-25	Provincial Court Act	4.9(1) and 4.9(2)	<p>Subject to subsection (2), a report submitted to the Minister pursuant to Section 4.1 shall, within 30 days after it is submitted, be tabled by the Minister in the Legislative Assembly.</p> <p>Where the Legislative Assembly is not in session when a report is submitted pursuant to subsection (1), the Minister shall table the report not later than 30 days after the opening of the next session of the Legislative Assembly.</p>

Chapter	Name of Act	Section(s)	Requirement(s)
P-29	Public Departments Act	5(2)	All orders made under subsection (1) [regarding transfers and amalgamations] shall be laid before the Legislative Assembly within fifteen days after they are made if the Legislative Assembly is then sitting, and if not, then within fifteen days from the commencement of the next ensuing session of the Legislative Assembly.
P-31.1	Public Libraries Act	6	The Minister shall in each year prepare an annual report on the activities of the Service and shall cause a copy of the report to be laid before the Legislative Assembly if then in session, or if not, within fifteen days of the beginning of the next session.
R-12	Rehabilitation of Disabled Persons Act	5	The Minister shall submit annually to the Legislative Assembly a report of the administration of this Act within thirty days of the commencement of the Legislative Assembly.
R-15	Roads Act	8	The Minister shall annually make a report to the Lieutenant Governor in Council of all the roads, bridges and other works pertaining to roads and bridges upon which any provincial money has been expended; the report shall be laid before the Legislative Assembly with a detailed account of the expenditure for the preceding year, specifying the objects thereof.
S-2.1 And F-9	School Act and Financial Administration Act	10 of the School Act  and  70(5) and	The Minister shall prepare an annual report and shall ensure that the report and the annual reports of each school board are laid before the Legislative Assembly during the next ensuing session.  As a reporting entities listed in Schedule C of the Financial Administration Act, the Western School Board, the Eastern

Chapter	Name of Act	Section(s)	Requirement(s)
<i>(continued ~)</i>		Schedule C of the Financial Administration Act	School Board and La Commission Scolaire de langue française shall submit annual reports to the appropriate Minister in such a form as he may require which shall include an audited statement of accounts specified in subsection (2), a statement of goals and results achieved during the reporting period and such other information as the Board may require,, (sic) and the Minister shall (a) lay the report before the Legislative Assembly within fifteen sitting days after he receives it, or if the Legislative Assembly is not then in session, within fifteen sitting days after the commencement of the next ensuing session; (b) make the report available to the general public as soon as is possible, but within six months of the end of the financial year whether or not the document has been laid before the Legislative Assembly.
S-4.3	Social Assistance Act	10	The Minister shall submit annually to the Legislative Assembly a report of the administration of this Act.
T-1	Teachers' Superannuation Act	3(5)	The Minister shall lay the Commission's report before the Legislative Assembly if it is then in session, or if it is not in session then during the ensuing session, together with a complete statement of the financial standing of the Fund for the preceding fiscal year, showing the moneys withheld as contributions by members and moneys paid out in respect of pensions or refunds of contributions.

Chapter	Name of Act	Section(s)	Requirement(s)
U-4	University Act	19(2)	A copy of the annual report so made shall be transmitted forthwith to the Senate of the University and to the Legislative Assembly if it is then in session or within fifteen days of the commencement of the next regular session of the Legislative Assembly.
V-3.1	Victims of Crime Act	36	The Minister shall make an annual report on the administration of this Act (sic) The annual report shall include (a) a copy of the report of the Committee on its activities; (b) a report on the operation of Victim Services; (c) a report on the operation of the criminal injuries compensation program; (d) the financial statements of the Fund. The Minister shall table the report in the Legislative Assembly as soon as is practicable.
W-7.1 and F-9	Workers Compensation Act and Financial Administration Act	34 of the Workers Compensation Act  and  70(5) and Schedule B of the Financial Administration Act	<p>The Board shall, on or before May 1 in each year, make a comprehensive report to the Minister which shall include the financial transactions during the preceding calendar year, and (sic) outline of new programs and policies introduced in the preceding year, a statistical breakdown of claims, reports from the chairperson of the Board and the Chief Executive Officer, and any other information and particulars that the Minister may request.</p> <p>As a reporting entity listed in Schedule B of the Financial Administration Act, the Workers Compensation Board shall submit an annual report to the appropriate Minister in such a form as he may require which shall include an audited statement of accounts specified in subsection (2), a statement of goals and</p>

Chapter	Name of Act	Section(s)	Requirement(s)
<i>(continued ~)</i>			results achieved during the reporting period and such other information as the Board may require,, (sic) and the Minister shall (a) lay the report before the Legislative Assembly within fifteen sitting days after he receives it, or if the Legislative Assembly is not then in session, within fifteen sitting days after the commencement of the next ensuing session; (b) make the report available to the general public as soon as is possible, but within six months of the end of the financial year whether or not the document has been laid before the Legislative Assembly.

## Notes:

1. There is no statutory requirement for the presentation to the Legislative Assembly of annual reports of government departments, with the exception of the Department of Education and Early Childhood Development. Departmental reports, other than the Department of Education and Early Childhood Development, are required pursuant to the traditions, practices and precedents of the Legislative Assembly.
2. Where a conflict exists between the requirements of an act and those of the Financial Administration Act, the Financial Administration Act prevails.