Certification and Standards Board
Career and Technical Education Teacher's Certificate
No. CSB 10-03 replacing No. CSB 04-03

Pursuant to sections 7 and 11 of the *School Act* R.S.P.E.I. 1988, Cap. S-2.1, I hereby approve the following Certification and Standards Board Policy concerning the issuing of a Career and Technical Education Certificate.

1. The Technology Education Certificate will be renamed the **Career and Technical Education Certificate**. All existing Technology Education Certificates will be deemed Career and Technical Education Certificates (CTE) going forward from the date of the signing of this policy.

2. The former Technology Education Certificates shall be maintained as Career and Technical Education (CTE) certificates at the level assigned under previous CSB policy 04-03. All new applications for teacher certification and certification upgrades will be evaluated according to policy number CSB 10-03.

3. The Career and Technical Education certification pathway is an alternate route to teacher certification in a career and technical education area as defined by the Minister and is open solely to individuals who do not already hold an undergraduate degree combined with a bachelor of education degree, or who have not previously been granted a teacher's certificate by the Minister. For certification in areas outside of the defined career and technical education curriculum areas defined by the Minister, the applicant must receive special permission from the Minister.

4. A **Career and Technical Education Bridging Certificate I** may be issued by the Minister upon completion of the application process prescribed by the Office of the Registrar to an applicant who meets the minimum educational and work experience criteria established in this policy and can demonstrate that they possess the following credentials:

   (a) grade twelve high school diploma or a verified equivalency and

   (b) a minimum of *one* (1) year technical education and the completion of a program at a recognized post-secondary institution in the career and technical area being authorized and

   (c) a minimum of *four* (4) years work experience in the career and technical area being authorized and

   (d) a recognized occupational certification such as an Interprovincial Red Seal, a Certificate in Engineering Technology or other recognized occupational

certification in the career and technical area being authorized as defined by the Minister

(e) where the minimum technical education and work experience requirements described above will be recognized for *thirty* (30) credit hours of recognized post-secondary education on an applicant's Career and Technical Education teacher's certificate pathway

(f) where this entry level combination of five years of technical education and work experience may only be counted once in a Career and Technical Education applicant's certification pathway

(g) where the applicant will be required to work towards a **Career and Technical Education Bridging Certificate I** by completing *thirty-six* (36) credit hours of teacher education, such as the Certificate in Adult Education (CAE) offered jointly by Holland College and the University of Prince Edward Island

(h) where the **Career and Technical Education Bridging Certificate I** will lead the applicant into a **Career and Technical Education Certificate II** upon completion of an additional *twenty-four* (24) credit hours for a total of *sixty* (60) credit hours of teacher education.

(i) where a **Career and Technical Education Bridging Certificate I** may be held for three years and may only be renewed two times while the applicant works towards fulfilling the requirements of a Career and Technical Education Certificate II

(j) where time extensions may be issued at the discretion of the registrar under special or extenuating circumstances

OR

5. A **Career and Technical Education Bridging Certificate II** may be issued by the Minister upon completion of the application process prescribed by the Office of the Registrar to an applicant who meets the minimum educational and work experience criteria established in this policy and can demonstrate that they possess the following credentials:

(a) grade twelve high school diploma or a verified equivalency and

(b) a minimum of *two* (2) years technical education resulting in the completion of a program at a recognized post-secondary institution, in the career and technical

area being authorized and

(c) a minimum of *four* (4) years work experience in the career and technical area being authorized and

(d) a recognized occupational certification such as an Interprovincial Red Seal, a Certificate in Engineering Technology or other recognized occupational certification in the career and technical area being authorized as defined by the Minister

(e) where the minimum technical education and work experience requirements described above may be recognized for *sixty* (60) credit hours of recognized post-secondary education on an applicant's Career and Technical Education (CTE) teacher's certificate pathway

(f) where this entry level combination of *six* years of technical education and work experience may only be counted once in a Career and Technical Education applicant's certification pathway

(g) where the applicant will be required to work towards a **Career and Technical Education Bridging Certificate II** by completing *thirty-six* (36) credit hours of teacher education, such as the Certificate in Adult Education (CAE) offered jointly by Holland College and the University of Prince Edward Island

(h) where the **Career and Technical Education Bridging Certificate II** will lead the applicant into a **Career and Technical Education Certificate III** upon completion of an additional *twenty-four* (24) credit hours for a total of *sixty* (60) credit hours of teacher education

(i) which will result in a minimum total of *ninety-six* (96) credit hours of recognized post-secondary education as outlined in 5(e) and 5(g) above

(j) where a **Career and Technical Education Bridging Certificate II** may be held for three years and may only be renewed twice while the applicant works towards the requirements for a **Career and Technical Education Certificate III**

(k) where time extensions may be issued at the discretion of the registrar under special or extenuating circumstances

6. The **Career and Technical Education Teacher's Certificate II** may be issued by the Minister upon completion of the application process prescribed by the Office of the Registrar to an applicant who meets the minimum educational and work experience criteria established in this policy and can demonstrate that they possess the following credentials:

(a) the requirements for the Career and Technical Education Bridging Certificate I totalling *sixty-six* (66) credit hours and

(b) an additional *twenty-four* (24) credit hours of approved post-secondary teacher education courses such as those offered through the Bachelor of Education in Human Resource Development degree offered jointly by Holland College and the University of Prince Edward Island or an equivalent recognized teacher education program

(c) which will result in a minimum total of *ninety* (90) credit hours of recognized post-secondary education as outlined in 6(a) and 6(b) above

7. The **Career and Technical Education Teacher's Certificate III** may be issued by the Minister upon completion of the application process prescribed by the Office of the Registrar to an applicant who meets the minimum educational and work experience criteria established in this policy and can demonstrate that they possess the following credentials:

(a) the requirements for the Career and Technical Education Teacher's Certificate II totalling *ninety* (90) credit hours

(b) an additional *thirty* (30) credit hours of approved post-secondary education course credits leading to the completion of a Bachelor of Education in Human Resource Development offered jointly by Holland College and the University of Prince Edward Island or an equivalent degree from a recognized post-secondary institution

(c) which will result in a minimum of *one hundred and twenty* (120) credit hours of recognized post-secondary education as outlined in 7(a) and 7(b) above, of which *sixty* (60) credit hours are focused on teacher education

OR

(d) the requirements of the Career and Technical Education Bridging Certificate II totalling *ninety-six* (96) credit hours

(e) an additional *twenty-four* (24) credits of approved post-secondary teacher education courses such as those offered through the Bachelor of Education in Human Resource Development degree offered jointly by Holland College and the University of Prince Edward Island or an equivalent recognized teacher education program

(f) which will result in a minimum of *one hundred and twenty* (120) credit hours of recognized post-secondary education as outlined in 7(d) and 7(e) above, of which *sixty* (60) credit hours are focused on teacher education

8. A **Career and Technical Education Teacher's Certificate IV** may be issued by the Minister upon completion of the application process prescribed by the Office of the Registrar to an applicant who meets the minimum educational and work experience criteria established in this policy and can demonstrate that they possess the following credentials:

(a) the requirements for a Career and Technical Education Certificate III totalling *one hundred and twenty* (120) credit hours and

(b) a Bachelor of Education in Human Resource Development offered jointly by Holland College and the University of Prince Edward Island or an equivalent bachelor degree from a recognized post-secondary institution and

(c) an additional *thirty* (30) semester hours of approved post-secondary education course credits beyond the Bachelor of Education degree and at the non-introductory level in a subject area related to the PEI school curriculum or in an area related to the teaching profession

(d) which will result in a minimum total of *one hundred and fifty* (150) credit hours of recognized post-secondary education as outlined in 8(a) and 8(c)

OR

(e) the requirements for a Career and Technical Education Certificate III totalling *one hundred and twenty* (120) credit hours and

(f) a Bachelor of Education in Human Resource Development offered jointly by Holland College and the University of Prince Edward Island or an equivalent bachelor degree from a recognized post-secondary institution and

(g) an additional *thirty* (30) credit hours of approved post-secondary technical education beyond the introductory level in a career and technical education area authorized as defined by the Minister as long as the total number of recognized technical education credits does not exceed sixty credit hours

(h) which will result in a minimum total of *one hundred and fifty* (150) credit hours of recognized post-secondary education as outlined in 8(e) and 8(g)

OR

(i) the requirements of a Career and Technical Education Certificate III totalling *one hundred and twenty* (120) credit hours and

(j) an additional *thirty* (30) credit hours of approved post-secondary education course credits leading to the completion of a Bachelor of Education in Human Resource Development offered jointly by Holland College and the University of Prince Edward Island or an equivalent degree from a recognized post-secondary institution

(k) which will result in a minimum total of *one hundred and fifty* (150) credit hours recognized post-secondary education as outlined in 8(f) and 8(g) above

9. A **Career and Technical Education Teacher's Certificate V** may be issued by the Minister upon completion of the application process prescribed by the Office of the Registrar to an applicant who meets the minimum educational and work experience criteria established in this policy and can demonstrate that they possess the following credentials:

(a) the requirements for a Career and Technical Education Certificate IV totalling *one hundred and fifty* (150) credit hours and

(b) an additional *thirty* (30) credit hours leading to the completion of a masters of education degree at a recognized post-secondary institution and

(c) which will result in a minimum of *one hundred and eighty* (180) credit hours of recognized post-secondary education as outlined in 9(a) and 9(b) above

10. Applicants for certification level recognition or for upgrades must provide to the Office of the Registrar the required documentation including proof of completion of post-secondary credits and successful completion of approved course work from recognized universities and community colleges and other programs authorized by the Certification and Standards Board.

11. Additional course work must be undertaken by the applicant for credit to be granted and will not include credits granted by institutions through Prior Learning and Assessment Recognition (PLAR). Previous technical education and work experience are recognized and credited during initial certification.

Dated at Summerside, PE, August 12, 2010

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Minister, Douglas Currie