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	Instruction	PRE-ADDED BUDGET	5-6-3
Effective:		Authorized By:	Page:
Revised: August 1, 2005		Deputy Minister	1 of 3

PURPOSE

1. To simplify calculation of budget allocation at point of application.

PRINCIPLES

2. Food, clothing, household supplies and personal requirements (FCH&P) rates are intended to cover basic needs of eligible applicants without reference to any level of need.

POLICY

3. FCH&P rates are to be included in calculations from the point of application.

PROCEDURE

4. Refer to the Pre-Added Monthly Budget for FCH&P (Form HSS 205 - attached) to determine assistance levels for applicants as determined by the constitution of his/her household.

**PEI Department of Health and Social Services
Effective - April 2, 2002**

PRE-ADDED BUDGET FOR FOOD, CLOTHING, HOUSEHOLD & PERSONAL REQUIREMENTS

No. of Children	0-11 Years	12-17 Years	One Adult Person	Two Adult Persons	No. of Children	0-11 Years	12-17 Years	One Adult Person	Two Adult Persons
0	0	0	199	337	5	5	0	851	990
1	1	0	337	483		4	1	901	1040
	0	1	389	535		3	2	951	1090
2	2	0	483	586	2	3	1001	1140	
	1	1	535	636	1	4	1051	1190	
	0	2	587	686	0	5	1101	1240	
3	3	0	581	722	6	6	0	985	1124
	2	1	631	772		5	1	1035	1174
	1	2	681	822		4	2	1085	1224
	0	3	731	872		3	3	1135	1274
4	4	0	717	856	2	4	1185	1324	
	3	1	767	906	1	5	1235	1374	
	2	2	817	956	0	6	1285	1424	
	1	3	867	1006					
	0	4	917	1056					

For children and other dependents 18 years and older use the amount for one adult (\$199) instead of including that person in the family group.

For more than six children, use the following amounts and use the older children as the additions:

0 - 11 Years \$134

12 - 17 Years \$184

BASIS FOR THE ABOVE PRE-ADDED MONTHLY BUDGETS

	One Adult	Two Adults	Child 0 - 11 Yrs	Child 12 - 17 Yrs
FOOD				
1 Person	141			
2-3 Persons	134	235	103	147
4 Person or Larger Family	114	211	94	136
Pregnancy Allowance Add \$	48			
Special Diet Addition (see SA Reg. 16(2)(b))				
CLOTHING	24	48	24	27
PERSONAL REQUIREMENTS	19	34	13	18

HOUSEHOLD SUPPLIES - Based on total family size only

Family Size	1	2	3	4	5	6	7	8
Amount (\$)	15	20	26	31	36	39	42	45

ADDITIONAL INFORMATION (revised August 1, 2005)

Healthy Child Allowance: \$76 per child under the age of 18 years per Policy 5-11

Travel (Local): \$20 per case per Policy 5-12

Shelter: Policy 5-1 Rented = rental cost + heat + electricity
 Owned = mortgage + heat + electricity + taxes + fire insurance + lot rental

Ceilings: Policy 5-1-1		Room & Board: Policy 5-3	
<u>No. of Persons</u>	<u>Amount</u>	R&B with Relatives	FCHP + \$ 110
Single Employable	\$280	Commercial - Non-Disabled	\$ 417
1	\$435	Disabled	\$ 495
2	\$550	Special Care	\$ 495
3	\$630	Licensed CCF Disabled	\$ 495
4	\$690	Per/Supervisory	\$1369
Additional (max of 7) +	\$ 36	Intensive Care	\$1369

Income - Room and Board: Policy 4-10
 - Room only - \$60/month or 50% of gross, whichever is greater
 - Board Only - \$40/month or 20% of gross, whichever is greater
 - Room & Board - \$100/month or gross amount over \$250, whichever is greater

Exemptions - On Earned Income: Policy 4-4
 (Wages + Babysitting + Farming + Fishing + Self Employment + Training Allowance)
 - Single - first \$75 + 10% of remaining amount
 - Family - first \$125 + 10% of remaining amount

Special Needs -

Optical: Policy 6-7
 - Optical assessment fees Max \$52/assessment
 - Basic frames and single vision lenses Max \$115
 - Basic frames and bifocal lenses Max \$145

Transportation: Policy 6-3
 - Employment/training .16/km Max \$27/week
 - Medical .16/km Max \$25/month

Disabled - Refer to Policies:

- Special care (6-4)	\$40
- Medical supplies (6-4-1)	
- Personal comfort (6-5)	\$53
- R/B clothing (5-6)	\$24
- Housekeeping/home care (6-6)	
- Disability allowance (6-6-1)	\$50 - \$150/month
- Respite care (6-6-2)	24 days

Liquid Assets - Refer to Regulation 7(10)

Signing Authority Limits: Policy 6-1

	<u>Worker</u>	<u>Supervisor</u>	<u>Designated Authority</u>
Continuing special needs (per month)	\$500	\$1,000	\$5,000
Non-continuing special needs (per year)	\$500	\$1,000	\$5,000