



# PEI Energy Efficiency Loan/Grant Program Application Form

**Freedom of Information and Protection of Privacy**

Personal information on this form is collected under section 31(c) of the *Freedom of Information and Protection of Privacy Act* R.S.P.E.I. 1988, c. F-15.01, as it relates directly to and is necessary for the provision of the PEI Energy Efficiency Loan/Grant Program. If you have any questions about this collection of personal information, you may contact the Department of Environment, Energy and Forestry, Office of Energy Efficiency, 161 St. Peters Road, Charlottetown, PE C1A 7N8, (902) 620-3690.

**How to apply:**

Complete the application form and gather all supporting documentation. Bring this directly to our office located in Charlottetown or to your local Access PEI Centre. All information can also be mailed to:

Office of Energy Efficiency  
161 St. Peters Road  
PO Box 2000  
Charlottetown, PE C1A 7N8

For Office Use Only
Date Received:
Date Information Received:
Date of Evaluation:

**To be completed by applicant:** (Note: all fields must be completed before the application can be processed.)

Household Information		
Name:		SIN:
Spouse/Partner Name:		SIN:
Civic Address:		Property Tax Number:
City/town:	Postal Code:	Tel No.:
Please indicate here which you are applying for: <input type="checkbox"/> Grant                      or <input type="checkbox"/> Loan		

Personal Information (Check all that apply to you)	
I have an annual household income less than \$30,000	<input type="checkbox"/>
I receive the National Child Benefit (NCB) <i>(this is different than the Canadian Child Tax Benefit)</i>	<input type="checkbox"/>
I receive the Guaranteed Income Supplement (GIS)	<input type="checkbox"/>

Please check to ensure you have included the documents listed below before mailing in your application	
Your most recent Income Tax Assessment (if the attached Application/Certification and Consent Form has not been signed).	<input type="checkbox"/>
ecoEnergy Retrofit Evaluation Report	<input type="checkbox"/>

**Total Eligible Costs:**

Please list and total the eligible costs for work undertaken to complete the Energy Efficiency Upgrades to your home, include all invoices/receipts/quotes (further space for costs provided on back of sheet, bring totals to front):

Vendor Name	Vendor Business/ GST Number	Eligible Invoice Amounts (including GST and PST)	Amount of GST Paid	Amount of PST Paid
<b>Totals:</b>				

The homeowner has the right to allow or deny a particular individual or contractor access to his/her residence for the purpose of performing these upgrades. Neither the Prince Edward Island Office of Energy Efficiency nor The Government of PEI is responsible for the actions or work of this contractor.

Client Signature/verification	
By signing below, the applicant declares that all of the information provided in this application is accurate. The applicant also declares that he/she has read and signed the Application/Certification and Consent Form attached to this application form to allow for the release of information from the Canada Revenue Agency (CRA) to the Department of Environment, Energy and Forestry, Office of Energy Efficiency.	
_____	_____
Date	Signature

Vendor Name	Vendor Business/ GST Number	Eligible Invoice Amounts (including GST and PST)	Amount of GST Paid	Amount of PST Paid

## Application/certification and Consent Form *Prince Edward Island Existing Homes Initiative*

In order to verify financial information provided, I/we hereby consent to the disclosure by the Canada Revenue Agency (CRA) to an official of the Department of Environment, Energy and Forestry, of my/our net income and other identifying information about me/us from my/our tax files, to be used for the purpose of determining and verifying my/our eligibility for or entitlement to, and for the general administration and enforcement of the ecoEnergy Audit Assistance Program under the PEI Existing Homes Initiative and it will not be disclosed to any other person or organization without my/our approval.

Furthermore, if it is determined that I/we am/are entitled to benefits under the ecoEnergy Audit Assistance Program, this consent will also be valid for the purpose of determining and verifying my/our eligibility for or entitlement to and the general administration and enforcement of the Energy Efficiency Loan Program under the PEI Existing Homes Initiative.

This authorization is valid for the two (2) taxation years prior to the year of signature, for which I/we will be in receipt of assistance under either of the above two (2) programs under the PEI Existing Homes Initiative. I/we understand that if I/we wish to withdraw this consent, I/we may do so at any time by writing to the Manager, Office of Energy Efficiency at the address identified below.

\_\_\_\_\_  
Printed Name of Applicant

\_\_\_\_\_  
Printed Name of Spouse

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Signature of Spouse

\_\_\_\_\_  
Social Insurance Number

\_\_\_\_\_  
Social Insurance Number

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

Manager, Office of Energy Efficiency  
Department of Environment, Energy and Forestry  
161 St. Peters Road  
PO Box 2000  
Charlottetown PE C1A 7N8