

Revenue Tax (PST) and Environment Tax Online

Convenient...

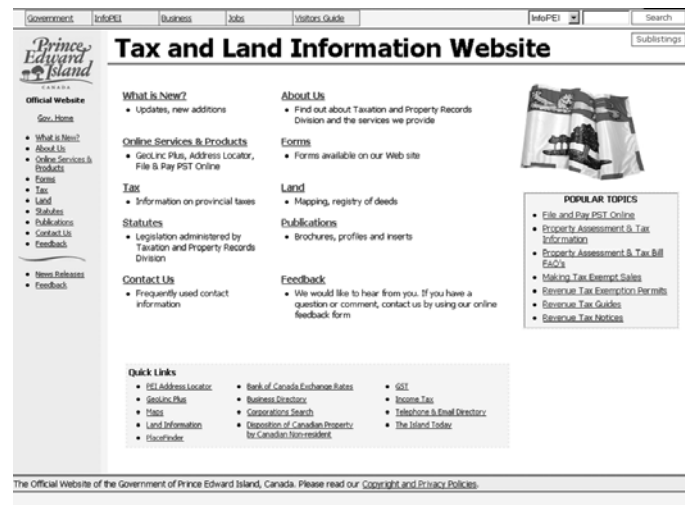
File and pay your Revenue Tax (PST) and Environment Tax without leaving your place of business.

Avoid Interest Charges...

Your online payment is registered immediately.

You can't always predict when mail will be delivered, and you may not always have time to go to pay in person.

Pay online to avoid interest charges on payments received past their due date.



Secure...

Taxation and Property Records has put safeguards in place to ensure that no one but you has access to your account information.

Requirements:

- ▶ Internet access
- ▶ Registered with financial institution for Internet banking
- ▶ Registered as a vendor with Taxation and Property Records

Registering to Pay PST or Environment Tax Online:

Visit our Web site at: www.taxandland.pe.ca

- ▶ Go to Forms and 'click' Vendor Return Online
- ▶ Register for Online Transactions

Upon approval, you will receive confirmation of your registration.

You can then proceed to file and/or pay your PST or Environment Tax online.

Payments on Account Only:

Revenue Tax (PST) and Environment Tax payments may be made by accessing the appropriate screen.

- ▶ Fill in the amount of the payment.
- ▶ Click on submit and pay.

A confirmation number will be sent to you by your financial institution.

Steps for Filing Your Return:

Fill out the information in the online Vendor Return form.

Choose to:

- submit the return,
- submit and pay, or
- reset the return.

Submit the Return:

This option allows you to file the return, but does not include payment with the return (i.e., a Nil Return).

Submit and Pay:

This option allows you to file the return, then automatically links you to a screen displaying the chartered banks and credit unions where payments can be submitted.

Reset the Return:

This option allows you to clear the return and start over again.

Proof of Transaction:

A history of your transactions processed through the Web will be kept online and will be accessible to you at any time.

Upon completion of your payment, you will receive a confirmation number from your financial institution.



Just the Beginning...

This is the first of many 'E-Government' services that the Taxation and Property Records Division plans to offer.

For more information, contact:

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cvmacdonald@gov.pe.ca

or

Leah MacDonald
(902) 368-4148
lcmacdonald@gov.pe.ca



Provincial Treasury
Taxation and Property Records

Alternate Methods of Payment:

Please note payments may still be made by mail or by bringing your payment to:

Provincial Treasury
Taxation and Property Records
95 Rochford Street, PO Box 1330
Charlottetown, PE C1A 7N1
Tel: (902) 368-5493
Fax: (902) 368-6164

or at any Access PEI site:

Access PEI Alberton
116 Dufferin Street

Access PEI Charlottetown
33 Riverside Drive

Access PEI Montague
41 Wood Island Hill

Access PEI O'Leary
45 Barclay Road

Access PEI Souris
Johnny Ross Young Services Centre
15 Green Street

Access PEI Summerside
120 Harbour Drive

Access PEI Tignish
103 School Street

Access PEI Wellington
48 Mill Road

Revenue Tax (PST) and Environment Tax Online



**Save Time by Making PST
and Environment Tax
Remittances Online**

