

QUÉBEC-PRINCE EDWARD ISLAND COOPERATION AND EXCHANGE PROGRAM

GENERAL INFORMATION

This program stems from the Québec-Prince Edward Island Cooperation and Exchange Agreement signed in 1989 by the Government of Québec and the Government of Prince Edward Island. The agreement focuses mainly on the following areas: education, economy, youth, languages, administration, communications and culture.

The Québec-PEI Standing Committee on Cooperation is responsible for the development and management of this program.

OBJECTIVES

- Promote the development of relationships between organizations and institutions in both provinces;
- Promote carrying out of joint projects;
- Promote mutual knowledge of the respective environments;
- Promote an increased participation of artists and professionals in major events taking place in the other province;
- Contribute to the exchange and development of knowledge and skills in various fields.

ELIGIBILITY

Any individual or organization can submit a project under the terms of this program.

Candidates must be Canadian citizens or have landed immigrant status, and must be residents of Québec or Prince Edward Island for at least one year.

Project development must be under way and project completion must take place between April 1 and March 31 of the next year.

Projects already completed will be not considered.

Eligible expenses:

- those expenses directly related to the completion of the project such as travel, accommodations, transportation or rental of supplies.

Excluded expenses:

- administrative expenses normally incurred by organizations, fees, salaries and honoraria.

EVALUATION

Applications are evaluated once per year by a committee that includes government representatives from both provinces. Priority will be given to projects with excellent exchange opportunities between both provinces and positive benefits for the artists, groups and organizations involved. More specifically, projects will be evaluated according to the following criteria:

- the relevance and quality of the project;
- the qualification of the participants;
- how realistic the budget of the application is;
- the guarantee of project completion;
- the foreseeable benefits;
- the priorities and financial situation of both governments.

ADDITIONAL INFORMATION

Funding is allocated jointly by the *Secrétariat aux affaires intergouvernementales canadiennes* on behalf of the Government of Québec and by the sponsoring department of the Government of Prince Edward Island.

In the event an applicant who has received funding cannot carry out their project, in part or in its entirety, or if the applicant makes any major change to the completion timelines, the applicant must contact the appropriate government department as soon as possible in order to make arrangements.

Any publicity related to the project must mention the funding received through the Québec-Prince Edward Island Cooperation and Exchange Program.

A project report, including results and how the funding was used, must be submitted either to the *Secrétariat aux affaires intergouvernementales canadiennes* or to the sponsoring department in Prince Edward Island. This project report will be completed on the appropriate form and submitted no later than 30 days after the completion of the project.

APPLICATIONS

All funding applications must be submitted before March 15 of each year for a project that will be carried out during the next fiscal year (between April 1 and March 31).

It is possible to submit more than one application during the same fiscal year as long as each application is for a different project.

Applications from Québec must be submitted to the *Secrétariat aux affaires intergouvernementales canadiennes*. Applications from Prince Edward Island must be submitted to the appropriate provincial department. This department will issue a recommendation that will be forwarded to the Acadian and Francophone Affairs Division..

For application forms or additional information please contact the following, depending on your province of residence:

Prince Edward Island

Acadian and Francophone Affairs Division

P.O. Box 58

Wellington PEI C0B 2E0

Telephone: (902) 854-7250

Fax: (902) 854-7255

Web site: www.gov.pe.ca/eco/aafa-info/index.php3

Québec

Secrétariat aux affaires intergouvernementales canadiennes

Direction de la francophonie et des Bureaux du Québec au Canada

875, Grande Allée Est, bureau 2.500

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